

SPECIAL CALLED PUBLIC HEARING & REGULAR BUSINESS MEETING  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
WEDNESDAY, MAY 27, 2026

Summary Publication Date: May 29, 2026

Present: Mayor Barbara Bender, Mayor Pro Tem Norman A. Carter Jr., Council Members Richelle Brown, Catherine Hardrick, Kerry Hetherington and Shaunt'e Pitt. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Jay Crowley with Tallant Howell, Chief Greg Perry, Planning and Development Director Jason Thompson, Public Information Officer Brian Arrington and City Clerk Melisa Arnold. (IT Administrator Erika Fleeman was absent.)

**CALL TO ORDER**

Mayor Bender called the meeting to order at 7:39 p.m.

**INVOCATION**

Council Member Brown gave the invocation.

**PLEDGE TO THE FLAG**

Mayor Pro Tem Carter led the Pledge of Allegiance.

**CEREMONIAL MATTERS**

None

**MINUTES**

Approve the Minutes of April 27, 2026 Meetings

Mayor Pro Tem Cater made a motion to approve the minutes of the April 27 2026 meetings, 2<sup>nd</sup> by Council Member Brown; voted 6 in favor and 0 opposed, motion approved.

**INVITED GUESTS**

None

**COMMITTEE / DEPARTMENT REPORTS**

None

**APPROVAL OF THE AGENDA**

Council Member Hetherington made a motion to approve the agenda as published, 2<sup>nd</sup> by Mayor Pro Tem Carter; voted 6 in favor and 0 opposed, motion approved.

**PUBLIC HEARING**

Provide Citizens with the Opportunity to Submit Written and Oral Comments on the Proposed Operating Budget of the City of Snellville for Fiscal Year 2026-2027

City Manager Matthew Pepper gave a presentation on the budget that included Fiscal Year 2026 milestones and Fiscal Year 2027. He stated there was no millage increase budgeted and

presented information such as projected revenues, departmental breakdowns and capital expenses.

Mayor Bender opened the floor to public comment and the following person came forward: Tricia Rawlins, 2088 Harbour Oaks Drive, Snellville talked about the painted wall on highway 78 and street lights.

No one else came forward so Mayor Bender closed public comment and announced the budget adoption would take place at the June 8<sup>th</sup>, 2026 meeting and people are still welcome to email any comments.

**CONSENT AGENDA** (Please see \*Note)

None

**OLD BUSINESS**

None

**NEW BUSINESS**

1st Reading – ORD 2026-02 – Adoption of the Fiscal Year 2026-2027 Budget for Each Fund of the City of Snellville, Georgia, Appropriating the Amounts Shown in Each Budget as Expenditures/Expenses, Adopting the Several Items of Revenue Anticipations, and Prohibiting Expenditures or Expenses from Exceeding the Actual Funding Available [Bender]

Mayor Bender explained that ordinances require two readings and this is the first one. The final adoption will take place on June 8<sup>th</sup>.

Council Member Hetherington made a motion to waive the first reading and place on the June 8<sup>th</sup>, 2026 agenda for the second reading, 2<sup>nd</sup> by Mayor Pro Tem Carter; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Approval of a Proposal for a Salary Study by the Carl Vinson Institute of Government (CVIOG) [Bender]

City Manager Pepper explained that a Classification and Compensation study was done in 2023 to make sure the City was competitive within the market and adopt a \$15 per hour minimum wage. This study is a continuation of that and will allow the city to work on increasing the minimum wage and maintain competitiveness so they can continue to hire and retain employees.

1st Reading – ORD 2026-03 - An Ordinance to Amend the Solid Waste Ordinance Chapter 46); to Provide Severability; to Repeal Conflicting Ordinances; to Provide an Effective Date; and for Other Purposes [Bender]

Mayor Bender explained this amendment changes items in the code related to sanitation services and it will bring the code into alignment with the new sanitation contract that goes into effect on July 1<sup>st</sup>, 2026.

Council Member Hardick made a motion to waive the first reading and place on the June 8<sup>th</sup>, 2026 agenda, 2<sup>nd</sup> by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved.

### Consideration and Action on Surplus of Police Vehicles and Equipment [Bender]

Mayor Bender advised that 2 vehicles and a vault are being surplus and will be listed on Govdeals.com for auction.

Mayor Pro Tem Carter made a motion to approve the surplus, 2<sup>nd</sup> by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved. The following items are surplus:

1. 2010 Nissan Altima VIN # 1N4AL2APOAN473555 (Court Order surplus/auction)
2. Police Unit 206 – 2014 Dodge Durango AWD – 1C4RDJFG1EC596988
3. Police Unit 207 – 2014 Dodge Durango AWD – 1C4RDJFG3EC599200
4. American Aluminum Vault System 48"W x 28.5"D x 12"H, Matte Black

### Consideration and Action on Approval of the Engagement Letter with CKH CPAs & Advisors for Auditing Services [Bender]

Mayor Bender explained that our auditor has retired and a new firm is needed.

Council Member Brown made a motion to approve the engagement letter with CKH CPAs & Advisors for auditing services, 2<sup>nd</sup> by Mayor Pro Tem Carter; voted 6 in favor and 0 opposed, motion approved.

### Consideration and Action on Approval of a Proposal with Jacobs for Preparation of a Concept Plan for the Redevelopment of the Site Located at the Corner of Highway 124 and Oak Road [Bender]

Council Member Hetherington made a motion to approve the contract with Jacobs for the published scope for an amount not to exceed \$50,000, pending City Attorney approval and to authorize the Mayor to sign the contract, 2<sup>nd</sup> by Council Member Brown; voted 6 in favor and 0 opposed, motion approved.

## **COUNCIL REPORTS**

Council Members Hardrick, Brown, Pitt, Hetherington and Mayor Pro Tem Carter each gave a report.

## **MAYOR'S REPORT**

Mayor Bender gave a report.

## **PUBLIC COMMENTS**

The following people came forward to speak:

Tricia Rawlins, 2088 Harbour Oaks Drive, Snellville.

Tod Warner, 3144 Turf Terrace, Snellville.

## **EXECUTIVE SESSION**

Mayor Bender read the closed meeting notice into the record as follows:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).

Before closing the meeting Mayor Bender announced there would be no action coming out of the executive session.

Upon a motion by Council Member Hetherington, 2<sup>nd</sup> by Mayor Pro Tem Carter the meeting was closed, with all Council Members and the Mayor present and voting in favor.

The meeting was closed at 8:31 p.m.

The meeting reconvened at 9:13 p.m.

Mayor Bender announced that there is no action being taken from the executive session.

## **ADJOURNMENT**

Council member Hetherington made a motion to adjourn, 2<sup>nd</sup> by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 9:14 p.m.

**\*Note: Items on the Consent Agenda may be read by title only. Upon the request of any Council Member, any item may be removed from the Consent Agenda and placed on the Regular Agenda prior to the adoption of the Regular Agenda. The Consent Agenda, or the remainder thereof omitting the challenged items, shall be adopted by unanimous consent.**