

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
REGULAR MEETING MINUTES
WEDNESDAY, AUGUST 19, 2026 AT 3:30 P.M.
SNELLVILLE CITY HALL; ROOM 259**

MEMBERS PRESENT:

Jamie Toney; Tod Warner; Emmett Clower; Norman Carter; and Don Britt,
DDA Chairperson

MEMBERS ABSENT:

Rafiq Ukani and Deborah Jones

OTHERS PRESENT:

Tricia Rollins; Cat Hardrick, Snellville City Councilperson; Angie Strickland,
Cobblestone Office Park Property Manager; and Jan Harris, Snellville
Downtown Development Director

- I. **CALL TO ORDER** – The August 19, 2026 meeting of the Downtown Development Authority of Snellville was called to order at 3:30 p.m. by Chairperson Britt who noted that a quorum was present.
- II. **APPROVAL/ADOPTION OF THE AGENDA** – A motion to approve and adopt the agenda as presented was made by Mr. Carter and seconded by Mr. Toney. Five (5) votes in favor and zero (0) votes against. The motion carried.
- III. **MINUTES -**
Approval of the July 15, 2026 Regular Meeting Minutes and the August 6, 2026 Special Called Work Session Minutes – A motion to approve the minutes as presented was made by Mr. Warner and seconded by Mr. Carter. Five (5) votes in favor and zero (0) votes against. The motion carried.
- IV. **REPORTS**
 - A. Financial Reports for July 2026, *Jan Harris, Downtown Development Director* – Ms. Harris reviewed the report with the board. It was received as information.
 - B. Cobblestone Report, *Angie Strickland, Property Manager, Cobblestone Office Park* – Ms. Strickland reviewed her report with the board. It was received as information.
 - C. The Grove Report, *Jan Harris, Downtown Development Director* – Ms. Harris reviewed her report with the board who received it as information.
- V. **NEW BUSINESS**
 - A. Cobblestone Office Park Discussion Items, *Chairman Don Britt*
 1. G-102 – Therapeutic Center, LLC – The board received information regarding this unit from Ms. Strickland. No action was taken.

VI. OLD BUSINESS

Board member reports from tasks assigned at the August 6, 2026 Special Called Work Session – The following actions resulted from the assigned tasks to assist in the promotion of the Cobblestone Office Park:

1. A full-page advertisement will appear in the upcoming edition of the Snellville Spirit Magazine;
2. An article describing office space for lease, and highlighting Cobblestone Office Park, in the downtown area will be included as well;
3. Complimentary membership in the Commerce Club will be extended to all current Cobblestone tenants as well as future tenants;
4. The board will consider providing high speed Internet /Wi-Fi for the Executive Suites; and
5. The board will consider having a professional photographer provide photos of Cobblestone Office Park for promotional purposes.

VII. EXECUTIVE SESSION –

There was no executive session.

VIII. ANNOUNCEMENTS -

Upcoming Special Events in The Grove at Towne Center

Thursday, August 20, 2026 – Downtown Tunes Concert – “The Happy Hour” – 6-9 pm

The next regular meeting is scheduled for Wednesday, September 16, 2026 at 4 PM in City Hall.

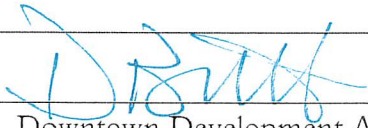
IX. PUBLIC COMMENTS –

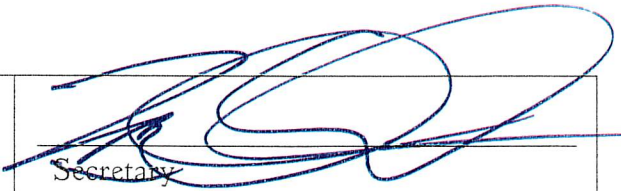
There were no public comments.

X. ADJOURNMENT –

A motion to adjourn the meeting was made by Mr. Toney and seconded by Mr. Carter. Five (5) votes in favor and zero (0) votes against. The motion passed and the meeting was adjourned at 4.13 p.m.

Approved,


Downtown Development Authority,
Chair


Secretary