

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
REGULAR MEETING MINUTES
WEDNESDAY, JULY 15, 2026 AT 4:00 P.M.
SNELLVILLE CITY HALL; ROOM 259**

BOARD MEMBERS PRESENT: Tod Warner, Emmett Clower, Rafiq Ukani, Norman Carter, Jamie Toney, and Chairperson Don Britt

BOARD MEMBERS ABSENT: Deborah Jones

OTHERS PRESENT: David McCulloch and Greg Goebel from the Gwinnett County Entrepreneur Center; Snellville Mayor Barbara Bender; Matt Pepper, City Manager; Mercy Montgomery, Assistant City Manager; Angie Strickland, Cobblestone Office Park Property Manager; Johnathan Gellert; and Jan Harris, Downtown Development Director

- I. **CALL TO ORDER:** Mr. Britt called the July meeting of the Snellville Downtown Development Authority to order at 4:00 p.m. and noted that a quorum was present.
- II. **APPROVAL/ADOPTION OF THE AGENDA:** MOTION: Mr. Clower made a motion to approve and adopt the agenda as presented. This was seconded by Mr. Carter. Six (6) votes in favor and zero (0) votes against. The motion carried.
- III. **MINUTES**
 - A. Approval of the April 15, 2026 Regular Meeting Minutes: MOTION: Mr. Clower made a motion to approve the minutes as presented. This was seconded by Mr. Toney. Six (6) votes in favor and zero (0) votes against. The motion carried.
- IV. **REPORTS**
 - A. Financial Reports for May and June 2026, *Jan Harris, Downtown Development Director:* ACTION: The report was received as information by the board.
 - B. Cobblestone Report, *Angie Strickland, Property Manager, Cobblestone Office Park:* Ms. Strickland introduced Mr. McCulloch and Mr. Goebel of the Gwinnett County Entrepreneur Center who spoke about the services they provide to new businesses. Ms. Strickland's monthly report was provided in the meeting packet for the board's review.
 - C. The Grove Report, *Jan Harris, Downtown Development Director:* Ms. Harris reviewed her report with the board. ACTION: The board received the report as information.
- V. **NEW BUSINESS**
 - A. Board Member Responsibilities, *Chairman Don Britt:* Mr. Britt reminded the board that they should be using the city email account provided for the board's use and should be checking its contents weekly for updates and meeting information.

- B. Cobblestone Office Park Discussion Items, *Chairman Don Britt*:
1. Oral Surgery Associates & Dental Implant Centers: The board provided guidance to Ms. Strickland regarding this tenant.
 2. Dexter Prince: The board provided guidance to Ms. Strickland regarding this tenant.
- C. Cobblestone Office Park Marketing Plan, *Chairman Don Britt*: The board discussed different options for marketing Cobblestone to business owners seeking office space. Mr. Britt called for a work session before the August meeting to discuss marketing Cobblestone in greater depth. Ms. Harris was asked to survey the board members and advertise the work session as required by law. ACTION: No action was taken by the board.

VI. OLD BUSINESS: None

VI. EXECUTIVE SESSION: None

VII. ANNOUNCEMENTS

Upcoming Special Events in The Grove at Towne Center

Thursday, July 16th 6-9 pm, Downtown Tunes Concert featuring Calico ATL

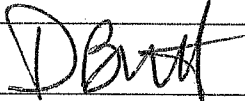
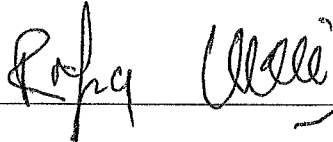
Friday, July 31st 6-10 pm, Splash and a Movie with Zootopia 2

The next regular meeting is scheduled for Wednesday, August 19, 2026 at 4 PM in City Hall.

VIII. PUBLIC COMMENTS: None

IX. ADJOURNMENT: MOTION: A motion to adjourn the meeting was made by Mr. Clower and seconded by Mr. Toney. Six (6) votes in favor and zero (0) votes against. The motion carried and the meeting was adjourned at 4:54 p.m.

Approved.

 Downtown Development Authority, Chair	 Secretary
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