

The City of Snellville  
2342 Oak Road  
Snellville, Georgia 30078  
(770) 985-3500 • FAX (770) 985-3525



# AGENDA

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SPECIAL CALLED WORK SESSION  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
WEDNESDAY, MAY 27, 2026

Publication Date: May 22, 2026

TIME: 6:30 p.m.  
DATE: May 27, 2026  
PLACE: City Hall Conference Room 145

I. CALL TO ORDER

II. REVIEW REGULAR BUSINESS MEETING AND PUBLIC HEARING AGENDA ITEMS

III. REVIEW CORRESPONDENCE

IV. CITY ATTORNEY'S REPORT

V. DISCUSSION ITEMS

a) Update of Ongoing Projects [Bender]

VI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

VII. ADJOURNMENT

The City of Snellville  
2342 Oak Road  
Snellville, Georgia 30078  
(770) 985-3500 • FAX (770) 985-3525



# AGENDA

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SPECIAL CALLED PUBLIC HEARING & REGULAR BUSINESS MEETING  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
WEDNESDAY, MAY 27, 2026

Publication Date: May 22, 2026

TIME: 7:30 p.m.

DATE May 27, 2026

PLACE: Council Chambers

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE TO THE FLAG
- IV. CEREMONIAL MATTERS
- V. MINUTES  
Approve the Minutes of April 27, 2026 Meetings
- VI. INVITED GUESTS
- VII. COMMITTEE / DEPARTMENT REPORTS
- VIII. APPROVAL OF THE AGENDA
- IX. PUBLIC HEARING
  - a) Provide Citizens with the Opportunity to Submit Written and Oral Comments on the Proposed Operating Budget of the City of Snellville for Fiscal Year 2026-2027
- X. CONSENT AGENDA (Please see \*Note)
- XI. OLD BUSINESS
- XII. NEW BUSINESS
  - a) 1st Reading – ORD 2026-02 – Adoption of the Fiscal Year 2026-2027 Budget for Each Fund of the City of Snellville, Georgia, Appropriating the Amounts Shown in Each Budget as Expenditures/Expenses, Adopting the Several Items of Revenue Anticipations, and Prohibiting Expenditures or Expenses from Exceeding the Actual Funding Available [Bender]

SPECIAL CALLED PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND  
COUNCIL - WEDNESDAY, MAY 27, 2026  
PAGE TWO

- b) Consideration and Action on Approval of a Proposal for a Salary Study by the Carl Vinson Institute of Government (CVIOG) [Bender]
- c) 1st Reading – ORD 2026-03 - An Ordinance to Amend the Solid Waste Ordinance Chapter 46); to Provide Severability; to Repeal Conflicting Ordinances; to Provide an Effective Date; and for Other Purposes [Bender]
- d) Consideration and Action on Surplus of Police Vehicles and Equipment [Bender]
- e) Consideration and Action on Approval of the Engagement Letter with CKH CPAs & Advisors for Auditing Services [Bender]
- f) Consideration and Action on Approval of a Proposal with Jacobs for Preparation of a Concept Plan for the Redevelopment of the Site Located at the Corner of Highway 124 and Oak Road [Bender]

### XIII. COUNCIL REPORTS

### XIV. MAYOR'S REPORT

### XV. PUBLIC COMMENTS

- Section 2-53  
Each member of the public who wishes to address the Mayor and City Council in public session must submit their name, address and the topic (be as specific as possible) of their comments to the City Clerk prior to making such comments. Individuals will be allotted five minutes to make their comments and such comments must be limited to the chosen topic. Members of the public shall not make inappropriate or offensive comments at a City Council meeting and are expected to comply with our adopted rules of decorum.
- Decorum  
You must conduct yourself in a professional and respectful manner. All remarks should be directed to the Chairman and not to individual Council Members, staff or citizens in attendance. Personal remarks are inappropriate.

### XVI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

### XVII. ADJOURNMENT

\*Note: Items on the Consent Agenda may be read by title only. Upon the request of any Council Member, any item may be removed from the Consent Agenda and placed on the Regular Agenda prior to the adoption of the Regular Agenda. The Consent Agenda, or the remainder thereof omitting the challenged items, shall be adopted by unanimous consent.

CITY OF SNELLVILLE  
MEETINGS AND LOCAL EVENTS  
MAY 27, 2026

May 27

Special Called Council Meeting – Public Hearing on FY 2027 Budget

Wednesday, May 27, 2026

6:30 p.m. Work Session – Conference Room 145, City Hall

7:30 pm Public Hearing & Meeting - Council Chambers, City Hall

May 12

Board of Appeals Meeting

Tuesday, May 12, 2026

7:30 pm – Council Chambers, City Hall

June 2

Parks & Recreation Advisory Board Meeting

Tuesday, June 2, 2026

6:00 pm – TW Briscoe Park Office – 2500 Sawyer Parkway

June 5

Food Truck Friday

Friday, June 5, 2026

4-8 pm – Towne Green

June 8

Council Meeting

Monday, June 8, 2026

6:30 p.m. Work Session – Conference Room 145, City Hall

7:30 pm Meeting - Council Chambers, City Hall

June 9

Board of Appeals Meeting - Canceled

Tuesday, June 9, 2026

City Hall

June 14

Broadcast of the June 8, 2026 Meeting

Sunday, June 14, 2026

6:30 p.m. - Comcast Channel 25

June 17

Downtown Development Authority Meeting

Wednesday, June 17, 2026

4:00 p.m. – 2<sup>nd</sup> Floor Conference Room 259, City Hall

June 18

Downtown Tunes Concert in the Grove

Thursday, June 18, 2026

6:00 p.m. – 9:00 p.m. – The Grove



WORK SESSION  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
MONDAY, APRIL 27, 2026

Present: Mayor Barbara Bender, Mayor Pro Tem Norman A. Carter Jr., Council Members Richelle Brown, Catherine Hardrick, Kerry Hetherington and Shaunt'e Pitt. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Jay Crowley with Tallant and Howell, Captain Zach Spahr, Planning Director Jason Thompson, Downtown Development Director Jan Harris, Interim Public Works Director Javier Gonzalez, Code Enforcement Officer Johnny Greene, City Clerk Melisa Arnold. (Public Information Officer Brian Arrington was absent.)

**CALL TO ORDER**

Mayor Bender called the meeting to order at 6:30 p.m.

**REVIEW REGULAR BUSINESS MEETING AND PUBLIC HEARING AGENDA ITEMS**

The regular meeting agenda was discussed. Attorney Crowley explained that the Amicus brief referenced in New Business item 'c' has not been written yet so he asked that the item be removed until the document is available for review.

**REVIEW CORRESPONDENCE**

Mayor Bender said the proclamation for the nominated Teacher of the Year at South Gwinnett High School is ready to be presented at the school's meeting this week.

**CITY ATTORNEY'S REPORT**

Attorney Crowley requested an Executive Session.

**DISCUSSION ITEMS**

Update of Ongoing Projects [Bender]

City Manager Pepper gave updates on several projects. He reviewed a draft parking ordinance that should help address abandoned vehicles on public property. He asked that Mayor and Council review the document and give him their input.

He continued his update with the recycling program, Community Center update, and the North and Wisteria intersection project.

Discussion About Affordable Housing [Carter]

Mayor Pro Tem Carter passed out information regarding criteria for affordable housing and reviewed some of the issues for the City. Planning Director Thompson spoke about the scoring system used for affordable housing projects.

WORK SESSION OF MAYOR AND COUNCIL  
MONDAY, APRIL 27, 2026  
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Snellville Youth Council (SYC) – Unity Day Updates [Brown]

Council Member Brown talked about the significance of Unity Day and reviewed the origins of the SYC's event. She highlighted the contributions of the Youth Council members and emphasized the influence this program can have on both the SYC and the City.

**EXECUTIVE SESSION**

Mayor Bender read the closed meeting notice into the record as follows:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).

Upon a motion by Council Member Hetherington, seconded by Mayor Pro Tem Carter, the meeting was closed, with all Council Members and the Mayor present and voting in favor.

The meeting was closed at 7:17 p.m.

The meeting reconvened at 7:36 p.m.

**ADJOURNMENT**

Mayor Pro Tem Carter made a motion to adjourn, seconded by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 7:36 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk



PUBLIC HEARING & REGULAR BUSINESS MEETING  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
MONDAY, APRIL 27, 2026

Present: Mayor Barbara Bender, Mayor Pro Tem Norman A. Carter Jr., Council Members Richelle Brown, Catherine Hardrick, Kerry Hetherington and Shaunt'e Pitt. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Jay Crowley with Tallant and Howell, Captain Zach Spahr, Code Enforcement Officers Johnny Greene and Tori Fobb-Moore and City Clerk Melisa Arnold. (Public Information Officer Brian Arrington and IT Administrator Erika Fleeman were absent.)

**CALL TO ORDER**

Mayor Bender called the meeting to order at 7:40 p.m.

**INVOCATION**

Council Member Brown gave the invocation.

**PLEDGE TO THE FLAG**

Council Member Hardrick led the Pledge of Allegiance.

**CEREMONIAL MATTERS**

None

**MINUTES**

Approve the Minutes of the April 13, 2026 Meetings

Council Member Hardrick made a motion to approve the minutes, seconded by Mayor Pro Tem Carter; voted 6 in favor and 0 opposed, motion approved.

**INVITED GUESTS**

State Representative Segun Adeyina

Representatives Adeyina and Akbar Ali presented Chef Hank Reid of Lettum Eat with House Resolution 1941, recognizing the organization's efforts to address food insecurity.

**COMMITTEE / DEPARTMENT REPORTS**

None

PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL  
MONDAY, APRIL 27, 2026  
PAGE TWO

**APPROVAL OF THE AGENDA**

Council Member Hetherington made a motion to approve the agenda with the removal of New Business item "c) Consideration and Action on RES 2026-02, Resolution of the City of Snellville, Georgia, Authorizing Participation in an Amicus Brief in *Chang v. City of Milton* on Remand Before the Georgia Court of Appeals or, if warranted, the Georgia Supreme Court," seconded by Mayor Pro Tem Carter.

Mayor Bender explained that the brief to be approved has not been written yet so the item will be removed and may be reconsidered at a future meeting.

The motion was voted 6 in favor and 0 opposed, motion approved.

**PUBLIC HEARING**

None

**CONSENT AGENDA**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

2<sup>nd</sup> Reading – ORD 2026-01 - Ordinance to Amend Portions of Chapter Six of the Code of Ordinances of the City of Snellville to Amend Regulations Related to Outside Consumption Of Alcohol, to Repeal Conflicting Ordinances, and for Other Purposes [Bender]

Mayor Bender explained that according to City Code, ordinance amendments require two readings before a vote. This amendment will correct issues with special event permits involving events on the Green which is in the Entertainment District.

Council Member Brown made a motion to approve ORD 2026-01, seconded by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved. (A copy of ORD 2026-01 is attached to and made a part of these minutes.)

Consideration and Action on Approval of the Subrecipient Agreement for Use of Community Development Block Grant (CDBG) Federal Fiscal Year (FFY) 2025 Funds Between Gwinnett County, Georgia and City of Snellville for Construction of the TW Briscoe Park Community Center [Bender]

Mayor Bender explained the agreement is for the City to receive FFY 2025 grant funds from CDBG to be used towards the Community Center.

Council Member Hetherington made a motion to approve the Subrecipient Agreement for use of Community Development Block Grant (CDBG) Federal Fiscal Year (FFY) 2025 funds, seconded by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved.

**PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL**  
**MONDAY, APRIL 27, 2026**  
**PAGE THREE**

Consideration and Action on RES 2026-02 Resolution of the City of Snellville, Georgia Authorizing Participation in an Amicus Brief in Chang V. City of Milton on Remand Before the Georgia Court of Appeals or, if Warranted, The Georgia Supreme Court [Bender]  
This item was removed during the approval of the agenda.

**COUNCIL REPORTS**

Council Members Hardrick, Brown, Pitt, Hetherington, and Mayor Pro Tem Carter each gave a report.

**MAYOR'S REPORT**

Mayor Bender gave a report.

**PUBLIC COMMENTS**

The following people came forward to speak:  
Kelly McAloon, 2916 Overwood Lane, Snellville.  
Michael Coffel, 2009 Wiltshire Pl., Snellville.  
Rose Purdy, 2270 Burlington Lane, Snellville.  
Tricia Rawlins, 2088 Harbour Oaks Dr., Snellville.  
Angela M. Davis, 1351 Green Turf Dr., Snellville.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Mayor Pro Tem Carter made a motion to adjourn, seconded by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:29 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk

STATE OF GEORGIA

CITY OF SNELLVILLE

ORDINANCE NO. 2026-02

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE  
CITY OF SNELLVILLE, GEORGIA**

TO ADOPT THE FISCAL YEAR 2026-2027 BUDGET FOR EACH FUND OF THE CITY OF SNELLVILLE, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE.

**WHEREAS**, sound governmental operations require a General Fund Budget in order to plan the financing of service for the residents of the City of Snellville; and

**WHEREAS**, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's Fiscal Year, which runs from July 1<sup>st</sup> to June 30<sup>th</sup> of each year; and

**WHEREAS**, the Mayor and City Council of the City of Snellville have reviewed the proposed FY 2026 budget as presented by the City Manager and provided public notice and held public hearings as required by Georgia Law; and

**WHEREAS**, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures and expenses; and

**WHEREAS**, the Mayor and City Council wishes to adopt this proposal as the Fiscal Year 2027 Annual Budget, effective from July 1, 2026 to June 30, 2027.

**NOW THEREFORE**, The Council of the City of Snellville hereby ordains, as follows:

**Section 1.** That the proposed Fiscal Year 2026 Budget, attached hereto as Exhibit A and incorporated herein as a part of this Ordinance is hereby adopted as the Budget for the City of Snellville, Georgia for Fiscal Year 2026-2027, which begins July 1, 2026 and ends on June 30, 2027.

**Section 2.** That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

**Section 3.** That the “legal level of control” as defined in O. C. G. A. §36-81 is set at the departmental level, meaning that the City Manager in his capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approved by the Mayor and City Council.

**Section 4.** That all appropriations shall lapse at the end of a Fiscal Year.

**Section 5.** That this resolution shall be and remain in full force and effect from and after its date of adoption.

It is so ordained on this \_\_\_\_ day of \_\_\_\_\_, 2026.

**City of Snellville, Georgia**

\_\_\_\_\_  
Barbara Bender, Mayor

*ATTEST:*

\_\_\_\_\_  
Norman Carter, Mayor Pro Tem

\_\_\_\_\_  
Melisa Arnold, City Clerk

\_\_\_\_\_  
Richelle Brown, Council Member

*APPROVED AS TO FORM:*

\_\_\_\_\_  
Catherine Hardrick, Council Member

\_\_\_\_\_  
John J. Crowley, City Attorney  
Tallant & Howell, Attorneys at Law

\_\_\_\_\_  
Kerry Hetherington, Council Member

\_\_\_\_\_  
Shaunt’e Jermaine Pitt, Council Member



| Account Number                  | Account Name                  | 2025-2026<br>26 | 2026-2027<br>27 |
|---------------------------------|-------------------------------|-----------------|-----------------|
| <b>Fund: 100 - GENERAL FUND</b> |                               |                 |                 |
| <b>Revenue</b>                  |                               |                 |                 |
| 100-310-331101                  | Bulletproof Vests Partnership | 7,200.00        | 14,860.00       |
| 100-310-331115                  | SDS-911                       | 520,000.00      | 525,000.00      |
| 100-310-334110                  | G.O.H.S. Grant                | 58,200.00       | 0.00            |
| 100-310-342120                  | Police Report Fees            | 22,000.00       | 22,000.00       |
| 100-310-342310                  | Fingerprint Fees              | 12,000.00       | 12,000.00       |
| 100-310-342315                  | Background Checks             | 12,000.00       | 12,000.00       |
| 100-310-342320                  | Pawn Shop Ordinance Fees      | 1,500.00        | 2,000.00        |
| 100-310-382909                  | Misc Revenue-Police           | 20,000.00       | 20,000.00       |
| 100-310-392100                  | Sale Of Equipment-Police      | 5,000.00        | 25,000.00       |
| 100-330-334900                  | Misc. Revenue                 | 1,000.00        | 1,000.00        |
| 100-330-392101                  | Sale Of Equipment-PW          | 0.00            | 1,000.00        |
| 100-340-134150                  | From Fund Balance             | 692,920.00      | 880,600.00      |
| 100-340-311119                  | Property Taxes                | 6,100,000.00    | 6,350,000.00    |
| 100-340-311120                  | FIFA                          | 5,000.00        | 3,000.00        |
| 100-340-311125                  | Misc Fees                     | 10,000.00       | 10,000.00       |
| 100-340-311310                  | Auto Tags                     | 15,000.00       | 10,000.00       |
| 100-340-311315                  | Title Ad Valorem Tax          | 675,000.00      | 700,000.00      |
| 100-340-311600                  | Intangible Taxes              | 50,000.00       | 50,000.00       |
| 100-340-311601                  | Transfer Taxes                | 30,000.00       | 30,000.00       |
| 100-340-311700                  | Franchise Taxes               | 1,450,000.00    | 1,500,000.00    |
| 100-340-311710                  | Telecom ROW Use Fees          | 5,000.00        | 5,000.00        |
| 100-340-311800                  | Energy ExciseTax              | 10,000.00       | 10,000.00       |
| 100-340-311805                  | Rental Excise Tax             | 90,000.00       | 100,000.00      |
| 100-340-319110                  | Interest On Property Taxes    | 20,000.00       | 20,000.00       |
| 100-340-334100                  | Safety Grant                  | 8,000.00        | 15,000.00       |
| 100-340-334101                  | Liability Grant               | 10,000.00       | 0.00            |
| 100-340-334115                  | Wellness Reimbursement        | 5,000.00        | 22,000.00       |
| 100-340-341910                  | Election Receipts             | 2,000.00        | 0.00            |
| 100-340-349300                  | Rt Check Service Charge       | 500.00          | 500.00          |
| 100-340-361000                  | Interest Received             | 5,000.00        | 5,000.00        |
| 100-340-382000                  | Community Room Rental         | 1,000.00        | 1,000.00        |
| 100-340-382005                  | Rent-Thrive Coworking         | 260,000.00      | 250,000.00      |
| 100-340-382007                  | Grove Exp Reimbursements      | 0.00            | 25,000.00       |
| 100-340-382008                  | Rent-Market Hall              | 350,000.00      | 375,000.00      |
| 100-340-382015                  | Cell Tower Leases             | 35,000.00       | 38,000.00       |
| 100-340-382025                  | Rental Property               | 9,600.00        | 10,000.00       |
| 100-340-382030                  | EV Stations Parking Deck      | 3,000.00        | 5,000.00        |
| 100-340-383000                  | Opioid Settlement             | 10,000.00       | 11,000.00       |
| 100-340-389000                  | Misc Revenue-Admin            | 1,000.00        | 1,000.00        |
| 100-340-389030                  | Credit Card Points Redeemed   | 5,000.00        | 5,000.00        |
| 100-341-351160                  | Fines & Forfeitures           | 2,200,000.00    | 2,400,000.00    |
| 100-341-383005                  | Restitution                   | 1,000.00        | 500.00          |
| 100-360-331305                  | Grant Revenue                 | 1,000.00        | 1,000.00        |
| 100-360-347300                  | Pool Receipts                 | 30,000.00       | 30,000.00       |
| 100-360-347301                  | Tennis Receipts               | 8,000.00        | 5,000.00        |
| 100-360-347302                  | Youth Activity Fees           | 75,000.00       | 120,000.00      |
| 100-360-347305                  | Adult Leagues                 | 18,000.00       | 15,000.00       |
| 100-360-347500                  | Special Events                | 1,000.00        | 1,000.00        |
| 100-360-347600                  | Swim Lessons                  | 7,500.00        | 7,500.00        |
| 100-360-347900                  | Senior Membership Dues        | 16,000.00       | 20,000.00       |

**Budget Listing**

**For Fiscal: 2026-2027 Period Ending: 06/30/2027**

| <b>Account Number</b> | <b>Account Name</b>            | <b>2025-2026<br/>26</b> | <b>2026-2027<br/>27</b> |
|-----------------------|--------------------------------|-------------------------|-------------------------|
| 100-360-347910        | Senior Programs/Events         | 7,000.00                | 5,000.00                |
| 100-360-347915        | Senior Donations/Sponsors      | 500.00                  | 500.00                  |
| 100-360-347920        | Senior Day Trips               | 15,000.00               | 15,000.00               |
| 100-360-381000        | Concessions                    | 2,000.00                | 2,000.00                |
| 100-360-381005        | Facility Rentals-Fields        | 15,000.00               | 15,000.00               |
| 100-360-381010        | Facility Rentals-Special       | 500.00                  | 500.00                  |
| 100-360-381015        | Facility Rentals-Classes       | 2,000.00                | 2,000.00                |
| 100-360-382000        | Park Facility Rentals          | 30,000.00               | 30,000.00               |
| 100-360-387905        | Sign Revenue                   | 1,500.00                | 1,500.00                |
| 100-360-389000        | Misc. Revenue-Park             | 500.00                  | 500.00                  |
| 100-360-389020        | Misc Revenue-Sr Center         | 500.00                  | 100.00                  |
| 100-370-314200        | Alcohol Taxes                  | 350,000.00              | 400,000.00              |
| 100-370-314201        | Alcohol Tax Penalty            | 1,000.00                | 1,000.00                |
| 100-370-316100        | Occupational Tax               | 950,000.00              | 950,000.00              |
| 100-370-316200        | Insurance Premium Tax          | 2,100,000.00            | 2,400,000.00            |
| 100-370-316300        | Financial Institution Occ. Tax | 120,000.00              | 135,000.00              |
| 100-370-319400        | Occupational Tax Penalty/Int.  | 5,000.00                | 10,000.00               |
| 100-370-321100        | Alcohol License                | 100,000.00              | 130,000.00              |
| 100-370-321101        | Investigative Fee              | 1,000.00                | 1,000.00                |
| 100-370-321200        | Insurance Business License     | 35,000.00               | 30,000.00               |
| 100-370-321901        | Temporary Use Permit           | 1,000.00                | 1,000.00                |
| 100-370-322000        | Home Business Permits          | 500.00                  | 500.00                  |
| 100-370-322005        | Portable Accessory Structure P | 100.00                  | 100.00                  |
| 100-370-322230        | Sign Permits                   | 5,000.00                | 3,000.00                |
| 100-370-323100        | Building Permit Res            | 200,000.00              | 300,000.00              |
| 100-370-323101        | Building Permit Comm           | 75,000.00               | 100,000.00              |
| 100-370-323102        | Site Development               | 5,000.00                | 5,000.00                |
| 100-370-323110        | Inspection Permits             | 15,000.00               | 20,000.00               |
| 100-370-341300        | Plan Review Fees               | 25,000.00               | 30,000.00               |
| 100-370-341301        | Land Disturbance Fee           | 1,000.00                | 1,000.00                |
| 100-370-341392        | P. & D. Applications           | 5,000.00                | 5,000.00                |
| 100-370-341400        | Printing & Duplicating         | 1,000.00                | 1,000.00                |
| 100-370-371000        | Shark Tank                     | 2,500.00                | 0.00                    |
| 100-370-389000        | Misc Revenue-Planning          | 500.00                  | 500.00                  |
| 100-370-389010        | Contribution-Grove Activities  | 0.00                    | 500.00                  |
| <b>Total Revenue:</b> |                                | <b>16,947,520.00</b>    | <b>18,263,660.00</b>    |

**Expense**

**Department: 510 - Police Dept**

**Class: 3210 - Police Administration**

|                     |                           |              |              |
|---------------------|---------------------------|--------------|--------------|
| 100-510-3210-511100 | Salaries and Wages        | 1,167,500.00 | 1,168,500.00 |
| 100-510-3210-511300 | Overtime                  | 3,000.00     | 3,000.00     |
| 100-510-3210-512100 | Group Insurance           | 195,000.00   | 170,000.00   |
| 100-510-3210-512200 | Social Security           | 72,500.00    | 72,500.00    |
| 100-510-3210-512300 | Medicare                  | 17,000.00    | 17,000.00    |
| 100-510-3210-512400 | Retirement Contributions  | 70,500.00    | 70,000.00    |
| 100-510-3210-512700 | Workers' Compensation     | 58,000.00    | 45,000.00    |
| 100-510-3210-512900 | Long Term Disability      | 5,500.00     | 5,500.00     |
| 100-510-3210-512901 | Uniforms                  | 55,000.00    | 60,000.00    |
| 100-510-3210-512902 | Employee Medical Expenses | 3,000.00     | 3,000.00     |
| 100-510-3210-512903 | Ballistic Vests           | 12,000.00    | 12,000.00    |
| 100-510-3210-522200 | Repairs & Maintenance     | 10,000.00    | 15,000.00    |
| 100-510-3210-522205 | Building Maintenance      | 70,000.00    | 80,000.00    |
| 100-510-3210-522210 | Vehicle Equipment Repairs | 0.00         | 5,000.00     |
| 100-510-3210-523200 | Communications            | 100,000.00   | 110,000.00   |
| 100-510-3210-523500 | Travel                    | 7,000.00     | 12,000.00    |
| 100-510-3210-523600 | Dues & Fees               | 3,000.00     | 2,800.00     |
| 100-510-3210-523605 | Bank Fees                 | 1,500.00     | 1,500.00     |

Budget Listing

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| Account Number                                     | Account Name                | 2025-2026<br>26     | 2026-2027<br>27     |
|--|-----------------------------|---------------------|---------------------|
| 100-510-3210-523700                                | Education Training          | 2,000.00            | 10,000.00           |
| 100-510-3210-531100                                | Supplies-Material           | 24,000.00           | 24,000.00           |
| 100-510-3210-531230                                | Utilities                   | 50,000.00           | 55,000.00           |
| 100-510-3210-531270                                | Gasoline                    | 170,000.00          | 170,000.00          |
| 100-510-3210-542000                                | Machinery And Equipment     | 24,000.00           | 47,000.00           |
| 100-510-3210-542400                                | Computer Expense            | 60,000.00           | 100,000.00          |
| 100-510-3210-542405                                | Software Maintenance        | 83,000.00           | 290,000.00          |
| 100-510-3210-571055                                | Pawn Shop Ordinance Fees    | 1,500.00            | 2,500.00            |
| <b>Total Class: 3210 - Police Administration:</b>  |                             | <b>2,265,000.00</b> | <b>2,551,300.00</b> |
| <b>Class: 3211 - Dispatch</b>                      |                             |                     |                     |
| 100-510-3211-511100                                | Salaries and Wages          | 495,000.00          | 500,000.00          |
| 100-510-3211-511300                                | Overtime                    | 50,000.00           | 25,000.00           |
| 100-510-3211-512100                                | Group Insurance             | 90,000.00           | 85,000.00           |
| 100-510-3211-512200                                | Social Security             | 33,000.00           | 34,000.00           |
| 100-510-3211-512300                                | Medicare                    | 8,000.00            | 8,000.00            |
| 100-510-3211-512400                                | Retirement Contribution     | 30,000.00           | 32,000.00           |
| 100-510-3211-512700                                | Workers' Compensation       | 2,000.00            | 2,700.00            |
| 100-510-3211-512900                                | Long Term Disability        | 2,500.00            | 2,700.00            |
| 100-510-3211-521100                                | Audit-Dispatch              | 6,000.00            | 7,000.00            |
| 100-510-3211-523200                                | Communications              | 65,000.00           | 65,000.00           |
| 100-510-3211-523500                                | Travel                      | 2,000.00            | 2,000.00            |
| 100-510-3211-523600                                | Dues & Fees                 | 350.00              | 350.00              |
| 100-510-3211-523700                                | Education Training          | 2,000.00            | 2,000.00            |
| 100-510-3211-531100                                | Supplies                    | 1,500.00            | 1,500.00            |
| 100-510-3211-531230                                | Utilities                   | 300.00              | 300.00              |
| 100-510-3211-542000                                | Machinery And Equipment     | 3,200.00            | 5,300.00            |
| 100-510-3211-542405                                | Software Maintenance        | 35,000.00           | 36,500.00           |
| 100-510-3211-542410                                | Code Red                    | 15,000.00           | 15,000.00           |
| 100-510-3211-542415                                | Dispatch Terminal Upgrade   | 7,500.00            | 7,500.00            |
| <b>Total Class: 3211 - Dispatch:</b>               |                             | <b>848,350.00</b>   | <b>831,850.00</b>   |
| <b>Class: 3221 - Criminal Investigation</b>        |                             |                     |                     |
| 100-510-3221-511100                                | Salaries and Wages          | 605,500.00          | 625,000.00          |
| 100-510-3221-511300                                | Overtime                    | 10,000.00           | 10,000.00           |
| 100-510-3221-512100                                | Group Insurance             | 90,000.00           | 110,000.00          |
| 100-510-3221-512200                                | Social Security             | 39,000.00           | 40,000.00           |
| 100-510-3221-512300                                | Medicare                    | 9,100.00            | 9,400.00            |
| 100-510-3221-512400                                | Retirement Contributions    | 37,500.00           | 39,000.00           |
| 100-510-3221-512700                                | Workers' Compensation       | 31,000.00           | 30,000.00           |
| 100-510-3221-512900                                | Long Term Disability        | 3,000.00            | 3,050.00            |
| 100-510-3221-523500                                | Travel                      | 7,000.00            | 3,500.00            |
| 100-510-3221-523600                                | Dues And Fees               | 200.00              | 200.00              |
| 100-510-3221-523700                                | Education And Training      | 4,000.00            | 2,000.00            |
| 100-510-3221-523800                                | Sexual Assault Expenditures | 0.00                | 200.00              |
| 100-510-3221-531101                                | Investigative Expense       | 5,000.00            | 2,500.00            |
| 100-510-3221-542000                                | Machinery And Equipment     | 2,000.00            | 1,000.00            |
| 100-510-3221-542405                                | Software Maintenance        | 45,000.00           | 41,000.00           |
| <b>Total Class: 3221 - Criminal Investigation:</b> |                             | <b>888,300.00</b>   | <b>916,850.00</b>   |
| <b>Class: 3223 - Police Patrol</b>                 |                             |                     |                     |
| 100-510-3223-511100                                | Salaries and Wages          | 2,820,000.00        | 2,926,450.00        |
| 100-510-3223-511300                                | Overtime                    | 36,000.00           | 36,000.00           |
| 100-510-3223-511500                                | POAB                        | 15,500.00           | 16,500.00           |
| 100-510-3223-512100                                | Group Insurance             | 600,000.00          | 500,000.00          |
| 100-510-3223-512200                                | Social Security             | 175,000.00          | 184,000.00          |
| 100-510-3223-512300                                | Medicare                    | 45,000.00           | 43,000.00           |
| 100-510-3223-512400                                | Retirement Contributions    | 165,000.00          | 178,000.00          |
| 100-510-3223-512700                                | Workers' Compensation       | 140,000.00          | 146,500.00          |
| 100-510-3223-512900                                | Long Term Disability        | 13,500.00           | 14,000.00           |

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| Account Number                                      | Account Name               | 2025-2026<br>26     | 2026-2027<br>27     |
|---|----------------------------|---------------------|---------------------|
| 100-510-3223-523500                                 | Travel                     | 9,500.00            | 9,500.00            |
| 100-510-3223-523600                                 | Dues And Fees              | 1,000.00            | 750.00              |
| 100-510-3223-523700                                 | Education And Training     | 10,000.00           | 9,500.00            |
| 100-510-3223-531100                                 | Firing Range Supplies      | 30,000.00           | 35,000.00           |
| 100-510-3223-542405                                 | Software Maintenance       | 2,700.00            | 3,500.00            |
| <b>Total Class: 3223 - Police Patrol:</b>           |                            | <b>4,063,200.00</b> | <b>4,102,700.00</b> |
| <b>Class: 3224 - Records/ Identification</b>        |                            |                     |                     |
| 100-510-3224-511100                                 | Salaries and Wages         | 183,000.00          | 186,000.00          |
| 100-510-3224-511300                                 | Overtime                   | 500.00              | 500.00              |
| 100-510-3224-512100                                 | Group Insurance            | 42,000.00           | 40,000.00           |
| 100-510-3224-512200                                 | Social Security            | 11,250.00           | 11,750.00           |
| 100-510-3224-512300                                 | Medicare                   | 2,700.00            | 2,700.00            |
| 100-510-3224-512400                                 | Retirement Contributions   | 12,750.00           | 13,000.00           |
| 100-510-3224-512700                                 | Workers' Compensation      | 1,000.00            | 650.00              |
| 100-510-3224-512900                                 | Long Term Disability       | 700.00              | 900.00              |
| 100-510-3224-542405                                 | Software Maintenance       | 10,000.00           | 12,500.00           |
| <b>Total Class: 3224 - Records/ Identification:</b> |                            | <b>263,900.00</b>   | <b>268,000.00</b>   |
| <b>Class: 3227 - Special Response Team</b>          |                            |                     |                     |
| 100-510-3227-512901                                 | Uniforms                   | 15,300.00           | 14,600.00           |
| 100-510-3227-523500                                 | Travel                     | 3,500.00            | 500.00              |
| 100-510-3227-523700                                 | Education Training         | 4,300.00            | 500.00              |
| 100-510-3227-542000                                 | Machinery And Equipment    | 4,800.00            | 1,500.00            |
| <b>Total Class: 3227 - Special Response Team:</b>   |                            | <b>27,900.00</b>    | <b>17,100.00</b>    |
| <b>Class: 3285 - Public Relations</b>               |                            |                     |                     |
| 100-510-3285-531100                                 | Public Relations           | 8,000.00            | 8,000.00            |
| <b>Total Class: 3285 - Public Relations:</b>        |                            | <b>8,000.00</b>     | <b>8,000.00</b>     |
| <b>Total Department: 510 - Police Dept:</b>         |                            | <b>8,364,650.00</b> | <b>8,695,800.00</b> |
| <b>Department: 530 - Public Works Dept</b>          |                            |                     |                     |
| <b>Class: 4210 - Public Works - Highway</b>         |                            |                     |                     |
| 100-530-4210-511100                                 | Salaries and Wages         | 180,500.00          | 186,000.00          |
| 100-530-4210-512100                                 | Group Insurance            | 35,000.00           | 35,000.00           |
| 100-530-4210-512200                                 | Social Security            | 11,250.00           | 12,000.00           |
| 100-530-4210-512300                                 | Medicare                   | 2,700.00            | 2,700.00            |
| 100-530-4210-512400                                 | Retirement Contributions   | 11,000.00           | 11,500.00           |
| 100-530-4210-512700                                 | Workers' Compensation      | 650.00              | 1,000.00            |
| 100-530-4210-512900                                 | Long Term Disability       | 1,000.00            | 900.00              |
| 100-530-4210-512901                                 | Uniforms-Maintenance       | 4,500.00            | 4,500.00            |
| 100-530-4210-522140                                 | Maint. Lawn Care           | 105,000.00          | 100,000.00          |
| 100-530-4210-522200                                 | Repairs & Maintenance      | 3,500.00            | 3,500.00            |
| 100-530-4210-522201                                 | Trade Services             | 3,000.00            | 3,500.00            |
| 100-530-4210-522205                                 | Building Maintenance       | 6,500.00            | 10,000.00           |
| 100-530-4210-522210                                 | Vehicle Repair, Outsourced | 40,000.00           | 40,000.00           |
| 100-530-4210-522320                                 | Rental Equipment           | 3,000.00            | 3,000.00            |
| 100-530-4210-523200                                 | Communications             | 23,000.00           | 25,000.00           |
| 100-530-4210-523300                                 | Advertising                | 500.00              | 500.00              |
| 100-530-4210-523600                                 | Dues & Fees                | 1,000.00            | 1,000.00            |
| 100-530-4210-523700                                 | Education & Training       | 1,000.00            | 1,000.00            |
| 100-530-4210-531100                                 | Supplies & Materials       | 18,000.00           | 20,000.00           |
| 100-530-4210-531225                                 | Electricity-Street Lights  | 270,000.00          | 300,000.00          |
| 100-530-4210-531230                                 | Utilities                  | 18,000.00           | 18,000.00           |
| 100-530-4210-531270                                 | Gasoline                   | 13,000.00           | 13,000.00           |
| 100-530-4210-531701                                 | Street Signs               | 9,000.00            | 9,000.00            |
| 100-530-4210-541200                                 | Site Improvements          | 50,000.00           | 50,000.00           |
| 100-530-4210-542000                                 | Vehicle & Eqpt Repair      | 100,000.00          | 115,000.00          |
| 100-530-4210-542100                                 | Machinery                  | 2,500.00            | 2,500.00            |
| 100-530-4210-542300                                 | Furniture & Fixtures       | 2,000.00            | 2,000.00            |

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| Account Number                                      | Account Name             | 2025-2026<br>26     | 2026-2027<br>27     |
|---|--------------------------|---------------------|---------------------|
| 100-530-4210-542400                                 | Computer Expense         | 10,000.00           | 10,000.00           |
| <b>Total Class: 4210 - Public Works - Highway:</b>  |                          | <b>925,600.00</b>   | <b>980,600.00</b>   |
| <b>Class: 4221 - Public Works - Paved St</b>        |                          |                     |                     |
| 100-530-4221-511100                                 | Salaries and Wages       | 193,000.00          | 200,500.00          |
| 100-530-4221-511300                                 | Overtime                 | 1,000.00            | 1,000.00            |
| 100-530-4221-512100                                 | Group Insurance          | 70,000.00           | 75,000.00           |
| 100-530-4221-512200                                 | Social Security          | 12,000.00           | 12,500.00           |
| 100-530-4221-512300                                 | Medicare                 | 2,900.00            | 2,900.00            |
| 100-530-4221-512400                                 | Retirement Contributions | 11,750.00           | 12,100.00           |
| 100-530-4221-512700                                 | Workers' Compensation    | 19,000.00           | 19,000.00           |
| 100-530-4221-512900                                 | Long Term Disability     | 1,000.00            | 950.00              |
| <b>Total Class: 4221 - Public Works - Paved St:</b> |                          | <b>310,650.00</b>   | <b>323,950.00</b>   |
| <b>Class: 4600 - Maintenance Shop</b>               |                          |                     |                     |
| 100-530-4600-511100                                 | Salaries and Wages       | 70,600.00           | 71,000.00           |
| 100-530-4600-512100                                 | Group Insurance          | 1,500.00            | 1,500.00            |
| 100-530-4600-512200                                 | Social Security          | 4,500.00            | 4,400.00            |
| 100-530-4600-512300                                 | Medicare                 | 1,000.00            | 1,050.00            |
| 100-530-4600-512400                                 | Retirement Contributions | 4,400.00            | 4,300.00            |
| 100-530-4600-512700                                 | Workers Compensation     | 1,600.00            | 1,500.00            |
| 100-530-4600-512900                                 | Long Term Disability     | 500.00              | 350.00              |
| <b>Total Class: 4600 - Maintenance Shop:</b>        |                          | <b>84,100.00</b>    | <b>84,100.00</b>    |
| <b>Total Department: 530 - Public Works Dept:</b>   |                          | <b>1,320,350.00</b> | <b>1,388,650.00</b> |
| <b>Department: 540 - Administration Dept</b>        |                          |                     |                     |
| <b>Class: 1110 - Governing Body</b>                 |                          |                     |                     |
| 100-540-1110-511100                                 | Salaries and Wages       | 40,000.00           | 40,000.00           |
| 100-540-1110-512200                                 | Social Security          | 2,450.00            | 2,450.00            |
| 100-540-1110-512300                                 | Medicare                 | 500.00              | 500.00              |
| 100-540-1110-512700                                 | Workers' Compensation    | 500.00              | 500.00              |
| 100-540-1110-523500                                 | Travel                   | 10,000.00           | 10,000.00           |
| 100-540-1110-523700                                 | Education And Training   | 10,000.00           | 10,000.00           |
| 100-540-1110-531700                                 | Supplies-Miscellaneous   | 1,000.00            | 1,000.00            |
| <b>Total Class: 1110 - Governing Body:</b>          |                          | <b>64,450.00</b>    | <b>64,450.00</b>    |
| <b>Class: 1130 - Clerk of Council</b>               |                          |                     |                     |
| 100-540-1130-511100                                 | Salaries and Wages       | 120,000.00          | 123,500.00          |
| 100-540-1130-512100                                 | Group Insurance          | 16,500.00           | 18,500.00           |
| 100-540-1130-512200                                 | Social Security          | 7,500.00            | 7,650.00            |
| 100-540-1130-512300                                 | Medicare                 | 1,800.00            | 1,800.00            |
| 100-540-1130-512400                                 | Retirement Contributions | 7,250.00            | 7,500.00            |
| 100-540-1130-512700                                 | Workers' Compensation    | 450.00              | 450.00              |
| 100-540-1130-512900                                 | Long Term Disability     | 600.00              | 600.00              |
| 100-540-1130-523500                                 | Travel                   | 4,000.00            | 2,000.00            |
| 100-540-1130-523600                                 | Dues And Fees            | 350.00              | 385.00              |
| 100-540-1130-523700                                 | Education And Training   | 1,100.00            | 1,500.00            |
| <b>Total Class: 1130 - Clerk of Council:</b>        |                          | <b>159,550.00</b>   | <b>163,885.00</b>   |
| <b>Class: 1310 - Mayor</b>                          |                          |                     |                     |
| 100-540-1310-511100                                 | Salaries and Wages       | 12,000.00           | 12,000.00           |
| 100-540-1310-512200                                 | Social Security          | 800.00              | 800.00              |
| 100-540-1310-512300                                 | Medicare                 | 120.00              | 120.00              |
| 100-540-1310-512700                                 | Workers' Compensation    | 100.00              | 100.00              |
| 100-540-1310-523500                                 | Travel                   | 2,000.00            | 2,000.00            |
| 100-540-1310-523700                                 | Education And Training   | 2,000.00            | 2,000.00            |
| 100-540-1310-531700                                 | Supplies-Miscellaneous   | 100.00              | 100.00              |
| <b>Total Class: 1310 - Mayor:</b>                   |                          | <b>17,120.00</b>    | <b>17,120.00</b>    |
| <b>Class: 1320 - Manager</b>                        |                          |                     |                     |
| 100-540-1320-511100                                 | Salaries and Wages       | 157,500.00          | 165,500.00          |

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| Account Number                                     | Account Name                   | 2025-2026<br>26   | 2026-2027<br>27   |
|--|--------------------------------|-------------------|-------------------|
| 100-540-1320-512100                                | Group Insurance                | 24,000.00         | 25,500.00         |
| 100-540-1320-512200                                | Social Security                | 7,500.00          | 11,000.00         |
| 100-540-1320-512300                                | Medicare                       | 2,500.00          | 2,600.00          |
| 100-540-1320-512400                                | Retirement Contributions       | 10,250.00         | 10,700.00         |
| 100-540-1320-512700                                | Workers' Compensation          | 1,000.00          | 1,500.00          |
| 100-540-1320-512800                                | Car Allowance                  | 11,700.00         | 11,700.00         |
| 100-540-1320-512900                                | Long Term Disability           | 800.00            | 800.00            |
| 100-540-1320-523200                                | Communications                 | 500.00            | 500.00            |
| 100-540-1320-523500                                | Travel                         | 1,500.00          | 1,500.00          |
| 100-540-1320-523600                                | Dues And Fees                  | 500.00            | 500.00            |
| 100-540-1320-523700                                | Education And Training         | 1,250.00          | 1,500.00          |
| <b>Total Class: 1320 - Manager:</b>                |                                | <b>219,000.00</b> | <b>233,300.00</b> |
| <b>Class: 1325 - Assistant City Manager</b>        |                                |                   |                   |
| 100-540-1325-511100                                | Salaries And Wages-Employee    | 122,000.00        | 125,500.00        |
| 100-540-1325-512100                                | Group Insurance                | 10,000.00         | 10,000.00         |
| 100-540-1325-512200                                | Social Security                | 7,500.00          | 7,800.00          |
| 100-540-1325-512300                                | Medicare                       | 1,800.00          | 1,850.00          |
| 100-540-1325-512400                                | Retirement Contributions       | 7,300.00          | 7,550.00          |
| 100-540-1325-512700                                | Workers' Compensation          | 700.00            | 750.00            |
| 100-540-1325-512900                                | Long Term Disability           | 600.00            | 600.00            |
| 100-540-1325-523200                                | Communications                 | 500.00            | 500.00            |
| 100-540-1325-523300                                | Advertising                    | 100.00            | 100.00            |
| 100-540-1325-523500                                | Travel                         | 2,500.00          | 3,000.00          |
| 100-540-1325-523600                                | Dues & Fees                    | 1,000.00          | 1,000.00          |
| 100-540-1325-523651                                | Partnership Gwinnett           | 11,000.00         | 10,000.00         |
| 100-540-1325-523700                                | Education Training             | 3,500.00          | 2,000.00          |
| 100-540-1325-523910                                | Economic & Dev Activities      | 0.00              | 2,000.00          |
| 100-540-1325-531100                                | Supplies                       | 1,000.00          | 500.00            |
| 100-540-1325-531400                                | Books-Periodicals              | 100.00            | 0.00              |
| <b>Total Class: 1325 - Assistant City Manager:</b> |                                | <b>169,600.00</b> | <b>173,150.00</b> |
| <b>Class: 1400 - Elections</b>                     |                                |                   |                   |
| 100-540-1400-523900                                | Elections-Contract Labor       | 14,000.00         | 0.00              |
| 100-540-1400-531100                                | Supplies                       | 7,000.00          | 0.00              |
| <b>Total Class: 1400 - Elections:</b>              |                                | <b>21,000.00</b>  | <b>0.00</b>       |
| <b>Class: 1500 - General Administration</b>        |                                |                   |                   |
| 100-540-1500-511100                                | Salaries and Wages             | 170,000.00        | 125,000.00        |
| 100-540-1500-511101                                | Poll Workers                   | 12,000.00         | 0.00              |
| 100-540-1500-511300                                | Overtime                       | 1,000.00          | 1,000.00          |
| 100-540-1500-512100                                | Group Insurance                | 26,000.00         | 26,000.00         |
| 100-540-1500-512200                                | Social Security                | 10,250.00         | 10,500.00         |
| 100-540-1500-512300                                | Medicare                       | 2,400.00          | 2,500.00          |
| 100-540-1500-512400                                | Retirement Contributions       | 9,750.00          | 10,100.00         |
| 100-540-1500-512500                                | Employee Education Programs    | 0.00              | 1,500.00          |
| 100-540-1500-512600                                | Unemployment Insurance         | 500.00            | 500.00            |
| 100-540-1500-512700                                | Workers' Compensation          | 5,500.00          | 5,500.00          |
| 100-540-1500-512900                                | Long Term Disability           | 1,000.00          | 800.00            |
| 100-540-1500-512910                                | Employee Wellness Program      | 10,000.00         | 22,000.00         |
| 100-540-1500-521001                                | Old Pension Plan Adm Cost      | 11,200.00         | 11,500.00         |
| 100-540-1500-521003                                | Consultant                     | 2,500.00          | 2,500.00          |
| 100-540-1500-521005                                | Drug & Alcohol Plan            | 1,000.00          | 1,000.00          |
| 100-540-1500-521100                                | Audit                          | 65,000.00         | 75,000.00         |
| 100-540-1500-521101                                | Legal                          | 150,000.00        | 150,000.00        |
| 100-540-1500-521102                                | Employee Background Checks     | 500.00            | 500.00            |
| 100-540-1500-521103                                | Property Tax Expenses          | 70,000.00         | 50,000.00         |
| 100-540-1500-521210                                | Opioid Settlement Expenditures | 10,000.00         | 10,000.00         |
| 100-540-1500-522200                                | Maintenance Contracts          | 1,500.00          | 2,500.00          |
| 100-540-1500-522205                                | Building Maintenance           | 60,000.00         | 60,000.00         |

Budget Listing

For Fiscal: 2026-2027 Period Ending: 06/30/2027

| Account Number                                     | Account Name                   | 2025-2026<br>26     | 2026-2027<br>27     |
|--|--------------------------------|---------------------|---------------------|
| 100-540-1500-523005                                | Employee Recognition           | 3,000.00            | 3,000.00            |
| 100-540-1500-523100                                | Insurance-P&I                  | 400,000.00          | 460,000.00          |
| 100-540-1500-523200                                | Communications                 | 35,000.00           | 50,000.00           |
| 100-540-1500-523300                                | Advertising                    | 2,000.00            | 1,000.00            |
| 100-540-1500-523401                                | Publications                   | 44,000.00           | 44,000.00           |
| 100-540-1500-523600                                | Dues And Fees                  | 10,000.00           | 50.00               |
| 100-540-1500-523601                                | Dues & Fees-Municipal          | 42,000.00           | 42,000.00           |
| 100-540-1500-523602                                | Annual Fees-Bonds              | 0.00                | 5,400.00            |
| 100-540-1500-523605                                | Bank Card Fees                 | 50,000.00           | 125,000.00          |
| 100-540-1500-523700                                | Education/Work Retreat         | 3,500.00            | 5,000.00            |
| 100-540-1500-523850                                | Event Security                 | 25,000.00           | 18,000.00           |
| 100-540-1500-531000                                | Christmas Decorations Contract | 100,000.00          | 100,000.00          |
| 100-540-1500-531100                                | Supplies And Materials         | 15,000.00           | 15,000.00           |
| 100-540-1500-531105                                | Supplies-Safety Grant          | 15,000.00           | 10,000.00           |
| 100-540-1500-531230                                | Utilities                      | 100,000.00          | 100,000.00          |
| 100-540-1500-531235                                | Rental Property Expenses       | 1,000.00            | 2,000.00            |
| 100-540-1500-542300                                | Office Equipment & Furnishings | 1,000.00            | 1,000.00            |
| 100-540-1500-542400                                | Computer Expense               | 150,000.00          | 200,000.00          |
| 100-540-1500-542405                                | Software Maintenance           | 50,000.00           | 70,000.00           |
| 100-540-1500-551000                                | Contingency                    | 24,000.00           | 0.00                |
| <b>Total Class: 1500 - General Administration:</b> |                                | <b>1,690,600.00</b> | <b>1,819,850.00</b> |
| <b>Class: 1512 - Accounting</b>                    |                                |                     |                     |
| 100-540-1512-511100                                | Salaries and Wages             | 92,000.00           | 94,500.00           |
| 100-540-1512-512100                                | Group Insurance                | 10,000.00           | 10,000.00           |
| 100-540-1512-512200                                | Social Security                | 5,700.00            | 5,900.00            |
| 100-540-1512-512300                                | Medicare                       | 1,350.00            | 1,400.00            |
| 100-540-1512-512400                                | Retirement Contributions       | 5,500.00            | 5,700.00            |
| 100-540-1512-512700                                | Workers' Compensation          | 350.00              | 350.00              |
| 100-540-1512-512900                                | Long Term Disability           | 450.00              | 450.00              |
| 100-540-1512-523500                                | Travel                         | 500.00              | 500.00              |
| 100-540-1512-523600                                | Dues And Fees                  | 200.00              | 200.00              |
| 100-540-1512-523700                                | Education And Training         | 500.00              | 500.00              |
| <b>Total Class: 1512 - Accounting:</b>             |                                | <b>116,550.00</b>   | <b>119,500.00</b>   |
| <b>Class: 1514 - Tax Administration</b>            |                                |                     |                     |
| 100-540-1514-511100                                | Salaries and Wages             | 0.00                | 46,000.00           |
| 100-540-1514-511300                                | Overtime                       | 0.00                | 500.00              |
| 100-540-1514-512100                                | Group Insurance                | 0.00                | 10,000.00           |
| 100-540-1514-512200                                | Social Security                | 0.00                | 2,900.00            |
| 100-540-1514-512300                                | Medicare                       | 0.00                | 700.00              |
| 100-540-1514-512400                                | Retirement Contributions       | 0.00                | 2,750.00            |
| 100-540-1514-512700                                | Workers' Compensation          | 0.00                | 200.00              |
| 100-540-1514-512900                                | Long Term Disability           | 0.00                | 250.00              |
| 100-540-1514-522201                                | Contracted Services            | 3,000.00            | 3,000.00            |
| 100-540-1514-523200                                | Communications                 | 7,500.00            | 7,500.00            |
| 100-540-1514-531100                                | Supplies                       | 1,000.00            | 1,000.00            |
| <b>Total Class: 1514 - Tax Administration:</b>     |                                | <b>11,500.00</b>    | <b>74,800.00</b>    |
| <b>Class: 1517 - IT Administrator</b>              |                                |                     |                     |
| 100-540-1517-511100                                | Salaries & Wages               | 83,500.00           | 86,000.00           |
| 100-540-1517-512100                                | Group Insurance                | 9,500.00            | 10,000.00           |
| 100-540-1517-512200                                | Socail Security                | 5,200.00            | 5,300.00            |
| 100-540-1517-512300                                | Medicare                       | 1,200.00            | 1,300.00            |
| 100-540-1517-512400                                | Retirement Contributions       | 5,000.00            | 5,200.00            |
| 100-540-1517-512700                                | Workers' Compensation          | 300.00              | 300.00              |
| 100-540-1517-512900                                | Long Term Disability           | 400.00              | 450.00              |
| 100-540-1517-523500                                | Travel                         | 100.00              | 100.00              |
| 100-540-1517-523600                                | Dues & Fees                    | 200.00              | 200.00              |

| Account Number  | Account Name                                 | 2025-2026<br>26   | 2026-2027<br>27   |
|---|--|-------------------|-------------------|
| 100-540-1517-523700                                   | Education & Training                         | 200.00            | 200.00            |
| <b>Total Class: 1517 - IT Administrator:</b>          |  | <b>105,600.00</b> | <b>109,050.00</b> |
| <b>Class: 1540 - Human Resources</b>                  |  |                   |                   |
| 100-540-1540-511100                                   | Salaries and Wages                           | 89,600.00         | 94,500.00         |
| 100-540-1540-512100                                   | Group Insurance                              | 10,000.00         | 16,000.00         |
| 100-540-1540-512200                                   | Social Security                              | 5,500.00          | 5,900.00          |
| 100-540-1540-512300                                   | Medicare                                     | 1,300.00          | 1,400.00          |
| 100-540-1540-512400                                   | Retirement Contributions                     | 5,400.00          | 5,700.00          |
| 100-540-1540-512700                                   | Workers' Compensation                        | 350.00            | 350.00            |
| 100-540-1540-512900                                   | Long Term Disability                         | 450.00            | 450.00            |
| 100-540-1540-523500                                   | Travel                                       | 300.00            | 300.00            |
| 100-540-1540-523600                                   | Dues And Fees                                | 100.00            | 100.00            |
| 100-540-1540-523700                                   | Education And Training                       | 600.00            | 600.00            |
| <b>Total Class: 1540 - Human Resources:</b>           |  | <b>113,600.00</b> | <b>125,300.00</b> |
| <b>Class: 1565 - The Grove Common Area</b>            |  |                   |                   |
| 100-540-1565-522140                                   | The Grove Common Areas Maint. Lawn Care      | 30,000.00         | 30,000.00         |
| 100-540-1565-522200                                   | The Grove Common Areas Maintenance Contracts | 40,000.00         | 40,000.00         |
| 100-540-1565-522201                                   | The Grove Common Areas Trade Services        | 5,000.00          | 5,000.00          |
| 100-540-1565-522205                                   | The Grove Common Areas Repairs & Maintenance | 5,000.00          | 5,000.00          |
| 100-540-1565-523100                                   | The Grove Common Areas Insurance-Liability   | 3,000.00          | 0.00              |
| 100-540-1565-523300                                   | The Grove Common Areas Advertising           | 3,000.00          | 3,000.00          |
| 100-540-1565-523900                                   | The Grove Common Areas Contract Labor        | 5,000.00          | 5,000.00          |
| 100-540-1565-531100                                   | The Grove Common Areas Supplies              | 5,000.00          | 5,000.00          |
| 100-540-1565-531230                                   | The Grove Common Areas Utilities             | 34,000.00         | 34,000.00         |
| <b>Total Class: 1565 - The Grove Common Area:</b>     |  | <b>130,000.00</b> | <b>127,000.00</b> |
| <b>Class: 1566 - The Grove Library/Thrive</b>         |  |                   |                   |
| 100-540-1566-522200                                   | Library/Thrive Maintenance Contracts         | 17,000.00         | 17,000.00         |
| 100-540-1566-522205                                   | Library/Thrive Building Maintenance          | 2,000.00          | 5,000.00          |
| 100-540-1566-523100                                   | Insurance-Liability                          | 3,000.00          | 0.00              |
| 100-540-1566-523101                                   | Insurance                                    | 3,000.00          | 3,000.00          |
| 100-540-1566-531100                                   | Library/Thrive Supplies                      | 2,500.00          | 3,000.00          |
| 100-540-1566-531230                                   | Library/Thrive Utilities                     | 25,000.00         | 25,000.00         |
| <b>Total Class: 1566 - The Grove Library/Thrive:</b>  |  | <b>52,500.00</b>  | <b>53,000.00</b>  |
| <b>Class: 1567 - The Grove Market/The Hall</b>        |  |                   |                   |
| 100-540-1567-522200                                   | Market/The Hall Repairs & Maintenance        | 1,000.00          | 2,000.00          |
| 100-540-1567-522205                                   | Market/The Hall Building Maintenance         | 5,000.00          | 2,000.00          |
| 100-540-1567-523100                                   | Market/The Hall Insurance-Liability          | 5,000.00          | 0.00              |
| 100-540-1567-523600                                   | Market/The Hall Dues & Fees                  | 2,500.00          | 2,500.00          |
| 100-540-1567-531100                                   | Market/The Hall Supplies                     | 2,500.00          | 2,500.00          |
| 100-540-1567-531230                                   | Market/The Hall Utilities                    | 3,000.00          | 4,000.00          |
| <b>Total Class: 1567 - The Grove Market/The Hall:</b> |  | <b>19,000.00</b>  | <b>13,000.00</b>  |
| <b>Class: 1568 - The Grove Parking Deck</b>           |  |                   |                   |
| 100-540-1568-522200                                   | Parking Deck Repairs & Maintenance           | 20,000.00         | 30,000.00         |
| 100-540-1568-522201                                   | Parking Deck Trade Services                  | 10,000.00         | 10,000.00         |
| 100-540-1568-522205                                   | Parking Deck Building Maintenance            | 25,000.00         | 20,000.00         |
| 100-540-1568-522215                                   | Elevator Maintenance                         | 15,000.00         | 15,000.00         |
| 100-540-1568-523100                                   | Insurance-Liability                          | 15,000.00         | 0.00              |
| 100-540-1568-523900                                   | Parking Deck Contract Labor                  | 15,000.00         | 5,000.00          |
| 100-540-1568-531100                                   | Parking Deck Supplies                        | 3,000.00          | 3,000.00          |
| 100-540-1568-531230                                   | Parking Deck Utilities                       | 25,000.00         | 25,000.00         |
| <b>Total Class: 1568 - The Grove Parking Deck:</b>    |  | <b>128,000.00</b> | <b>108,000.00</b> |
| <b>Class: 1570 - Public Information Officer</b>       |  |                   |                   |
| 100-540-1570-511100                                   | Salaries & Wages                             | 71,000.00         | 72,750.00         |
| 100-540-1570-512100                                   | Group Insurance                              | 25,000.00         | 27,000.00         |
| 100-540-1570-512200                                   | Social Security                              | 4,400.00          | 4,500.00          |
| 100-540-1570-512300                                   | Medicare                                     | 1,100.00          | 1,100.00          |

Budget Listing

For Fiscal: 2026-2027 Period Ending: 06/30/2027

| Account Number   | Account Name             | 2025-2026<br>26     | 2026-2027<br>27     |
|--|--------------------------|---------------------|---------------------|
| 100-540-1570-512400                                    | Retirement Contributions | 4,250.00            | 4,400.00            |
| 100-540-1570-512700                                    | Workers Comp             | 250.00              | 300.00              |
| 100-540-1570-512900                                    | Long Term Disability     | 350.00              | 340.00              |
| 100-540-1570-523200                                    | Communications/Marketing | 20,000.00           | 20,000.00           |
| 100-540-1570-523400                                    | Printing                 | 1,500.00            | 1,500.00            |
| 100-540-1570-523500                                    | Travel                   | 500.00              | 500.00              |
| 100-540-1570-523600                                    | Dues and Fees            | 100.00              | 100.00              |
| 100-540-1570-523700                                    | Education and Training   | 500.00              | 500.00              |
| 100-540-1570-531100                                    | Supplies                 | 500.00              | 500.00              |
| 100-540-1570-542400                                    | Computer Expense         | 1,000.00            | 1,000.00            |
| <b>Total Class: 1570 - Public Information Officer:</b> |                          | <b>130,450.00</b>   | <b>134,490.00</b>   |
| <b>Total Department: 540 - Administration Dept:</b>    |                          | <b>3,148,520.00</b> | <b>3,335,895.00</b> |

Department: 541 - Municipal Court

Class: 2550 - Judicial-Municipal Court

|  |                                |                   |                   |
|--|--------------------------------|-------------------|-------------------|
| 100-541-2550-511100                                  | Salaries and Wages             | 275,000.00        | 280,000.00        |
| 100-541-2550-511300                                  | Overtime                       | 500.00            | 500.00            |
| 100-541-2550-512100                                  | Group Insuranc                 | 40,000.00         | 40,000.00         |
| 100-541-2550-512200                                  | Social Security                | 17,500.00         | 17,500.00         |
| 100-541-2550-512300                                  | Medicare                       | 4,500.00          | 4,100.00          |
| 100-541-2550-512400                                  | Retirement Contributions       | 9,000.00          | 9,100.00          |
| 100-541-2550-512700                                  | Workers' Compensation          | 1,000.00          | 3,500.00          |
| 100-541-2550-512900                                  | Long Term Disability           | 1,000.00          | 1,000.00          |
| 100-541-2550-521103                                  | Court Related Services         | 10,000.00         | 10,000.00         |
| 100-541-2550-521201                                  | Indigent Defense               | 5,000.00          | 5,000.00          |
| 100-541-2550-522200                                  | Maintenance                    | 1,500.00          | 1,500.00          |
| 100-541-2550-523200                                  | Communications                 | 1,500.00          | 1,500.00          |
| 100-541-2550-523300                                  | Advertising                    | 200.00            | 200.00            |
| 100-541-2550-523500                                  | Travel                         | 3,000.00          | 3,000.00          |
| 100-541-2550-523700                                  | Education And Training         | 800.00            | 1,000.00          |
| 100-541-2550-531100                                  | Supplies And Materials         | 3,500.00          | 3,500.00          |
| 100-541-2550-531400                                  | Books & Periodicals            | 300.00            | 400.00            |
| 100-541-2550-542000                                  | Equipment                      | 1,500.00          | 1,500.00          |
| 100-541-2550-542400                                  | Computer Expense               | 2,000.00          | 3,000.00          |
| 100-541-2550-571000                                  | P.O.P.I.D.F.                   | 195,000.00        | 200,000.00        |
| 100-541-2550-571010                                  | Gwinnett County Jail Fund      | 92,000.00         | 100,000.00        |
| 100-541-2550-571015                                  | Police Officers Annuity Benefi | 125,000.00        | 126,000.00        |
| 100-541-2550-571020                                  | County Drug Abuse Treatment/Ed | 13,500.00         | 8,500.00          |
| 100-541-2550-571025                                  | Local Victim Assistance Fund   | 46,800.00         | 50,000.00         |
| 100-541-2550-571030                                  | Ga Crime Victims Dui Fines Fun | 2,000.00          | 2,000.00          |
| 100-541-2550-571035                                  | Crime Lab Fees                 | 1,600.00          | 1,600.00          |
| 100-541-2550-571040                                  | Brain.Spinal Injury Trust Fund | 5,000.00          | 5,000.00          |
| 100-541-2550-571045                                  | Courtware Maintenance Fees     | 60,000.00         | 70,000.00         |
| 100-541-2550-571050                                  | Joshua's Law Surcharge         | 20,000.00         | 22,000.00         |
| 100-541-2550-571060                                  | Ga State Indemnification       | 1,000.00          | 1,000.00          |
| <b>Total Class: 2550 - Judicial-Municipal Court:</b> |                                | <b>939,700.00</b> | <b>972,400.00</b> |
| <b>Total Department: 541 - Municipal Court:</b>      |                                | <b>939,700.00</b> | <b>972,400.00</b> |

Department: 560 - Parks & Recreation Dept

Class: 6110 - Culture/ Recreation Adm

|                     |                          |            |            |
|---------------------|--------------------------|------------|------------|
| 100-560-6110-511100 | Salaries and Wages       | 165,000.00 | 165,000.00 |
| 100-560-6110-512100 | Group Insurance          | 25,000.00  | 18,500.00  |
| 100-560-6110-512200 | Social Security          | 12,250.00  | 10,000.00  |
| 100-560-6110-512300 | Medicare                 | 2,850.00   | 2,300.00   |
| 100-560-6110-512400 | Retirement Contributions | 11,800.00  | 9,500.00   |
| 100-560-6110-512700 | Workers Compensation     | 3,450.00   | 3,500.00   |
| 100-560-6110-512900 | Long Term Disability     | 950.00     | 800.00     |
| 100-560-6110-522200 | Repairs & Maintenance    | 15,000.00  | 5,000.00   |

Budget Listing

For Fiscal: 2026-2027 Period Ending: 06/30/2027

| Account Number                                       | Account Name                 | 2025-2026<br>26   | 2026-2027<br>27   |
|--|------------------------------|-------------------|-------------------|
| 100-560-6110-522201                                  | Trade Services               | 5,000.00          | 0.00              |
| 100-560-6110-522205                                  | Building maintenance         | 5,000.00          | 5,000.00          |
| 100-560-6110-523200                                  | Communications               | 37,000.00         | 40,000.00         |
| 100-560-6110-523300                                  | Advertising                  | 3,000.00          | 2,000.00          |
| 100-560-6110-523310                                  | Special Events               | 2,500.00          | 2,500.00          |
| 100-560-6110-523500                                  | Travel                       | 1,500.00          | 500.00            |
| 100-560-6110-523600                                  | Dues & Fees                  | 10,000.00         | 10,000.00         |
| 100-560-6110-523605                                  | Bank Card Charges            | 1,000.00          | 7,000.00          |
| 100-560-6110-523700                                  | Education & Training         | 1,000.00          | 1,000.00          |
| 100-560-6110-531100                                  | General Supplies             | 40,000.00         | 40,000.00         |
| 100-560-6110-531230                                  | Utilities                    | 200,000.00        | 200,000.00        |
| 100-560-6110-531270                                  | Gasoline                     | 10,000.00         | 9,000.00          |
| 100-560-6110-531700                                  | Uniforms                     | 5,000.00          | 5,000.00          |
| 100-560-6110-542400                                  | Computer Expense             | 1,000.00          | 1,000.00          |
| <b>Total Class: 6110 - Culture/ Recreation Adm:</b>  |                              | <b>558,300.00</b> | <b>537,600.00</b> |
| <b>Class: 6121 - Rec Part-Supervisor</b>             |                              |                   |                   |
| 100-560-6121-511100                                  | Salaries and Wages           | 225,000.00        | 390,000.00        |
| 100-560-6121-511300                                  | Overtime                     | 0.00              | 1,000.00          |
| 100-560-6121-512100                                  | Group Insurance              | 25,000.00         | 45,000.00         |
| 100-560-6121-512200                                  | Social Security              | 20,000.00         | 26,000.00         |
| 100-560-6121-512300                                  | Medicare                     | 4,700.00          | 6,100.00          |
| 100-560-6121-512400                                  | Retirement Contributions     | 5,500.00          | 7,900.00          |
| 100-560-6121-512700                                  | Workers Compensation         | 7,200.00          | 9,500.00          |
| 100-560-6121-512900                                  | Long Term Disability         | 450.00            | 700.00            |
| 100-560-6121-523500                                  | Travel                       | 600.00            | 600.00            |
| 100-560-6121-523600                                  | Dues And Fees                | 100.00            | 100.00            |
| 100-560-6121-523700                                  | Education And Training       | 250.00            | 500.00            |
| 100-560-6121-523900                                  | Contract Labor               | 25,000.00         | 35,000.00         |
| 100-560-6121-531100                                  | General Supplies             | 9,000.00          | 10,000.00         |
| <b>Total Class: 6121 - Rec Part-Supervisor:</b>      |                              | <b>322,800.00</b> | <b>532,400.00</b> |
| <b>Class: 6124 - Contracted Pool Services</b>        |                              |                   |                   |
| 100-560-6124-521000                                  | Contracted Pool Service      | 92,000.00         | 94,760.00         |
| 100-560-6124-531100                                  | General Supplies & Materials | 3,000.00          | 5,000.00          |
| <b>Total Class: 6124 - Contracted Pool Services:</b> |                              | <b>95,000.00</b>  | <b>99,760.00</b>  |
| <b>Class: 6149 - Senior Participants</b>             |                              |                   |                   |
| 100-560-6149-511100                                  | Salaries and Wages           | 145,500.00        | 158,500.00        |
| 100-560-6149-511300                                  | Overtime                     | 0.00              | 100.00            |
| 100-560-6149-512100                                  | Group Insurance              | 25,000.00         | 27,000.00         |
| 100-560-6149-512200                                  | Social Security              | 9,000.00          | 9,800.00          |
| 100-560-6149-512300                                  | Medicare                     | 2,100.00          | 2,500.00          |
| 100-560-6149-512400                                  | Retirement Contributions     | 6,500.00          | 6,800.00          |
| 100-560-6149-512700                                  | Workers Compensation         | 3,200.00          | 3,500.00          |
| 100-560-6149-512900                                  | Long Term Disability         | 550.00            | 600.00            |
| 100-560-6149-522200                                  | Repairs And Maintenance      | 1,500.00          | 1,750.00          |
| 100-560-6149-522201                                  | Trade Services               | 2,000.00          | 2,000.00          |
| 100-560-6149-522205                                  | Building Maintenance         | 10,000.00         | 10,000.00         |
| 100-560-6149-523200                                  | Communications               | 2,000.00          | 2,000.00          |
| 100-560-6149-523500                                  | Travel                       | 600.00            | 600.00            |
| 100-560-6149-523505                                  | Travel-Staff                 | 1,000.00          | 500.00            |
| 100-560-6149-523520                                  | Travel-Day Trips             | 20,000.00         | 22,000.00         |
| 100-560-6149-523600                                  | Dues And Fees                | 0.00              | 55.00             |
| 100-560-6149-523605                                  | Bank Fees                    | 500.00            | 100.00            |
| 100-560-6149-523700                                  | Education And Training       | 550.00            | 550.00            |
| 100-560-6149-523900                                  | Contract Labor               | 9,500.00          | 12,000.00         |
| 100-560-6149-531100                                  | Supplies & Materials         | 13,000.00         | 13,000.00         |
| 100-560-6149-531230                                  | Utilities                    | 20,000.00         | 20,000.00         |
| 100-560-6149-531270                                  | Gasoline                     | 1,000.00          | 1,000.00          |

Budget Listing

For Fiscal: 2026-2027 Period Ending: 06/30/2027

| Account Number  | Account Name               | 2025-2026<br>26     | 2026-2027<br>27     |
|---|----------------------------|---------------------|---------------------|
| 100-560-6149-542400   | Computer Expense           | 800.00              | 800.00              |
| <b>Total Class: 6149 - Senior Participants:</b>             |                            | <b>274,300.00</b>   | <b>295,155.00</b>   |
| <b>Class: 6220 - Parks Areas</b>                            |                            |                     |                     |
| 100-560-6220-511100   | Salaries and Wages         | 310,000.00          | 367,000.00          |
| 100-560-6220-511300   | Overtime                   | 1,000.00            | 1,000.00            |
| 100-560-6220-512100   | Group Insurance            | 75,000.00           | 75,000.00           |
| 100-560-6220-512200   | Social Security            | 21,500.00           | 23,000.00           |
| 100-560-6220-512300   | Medicare                   | 5,000.00            | 5,400.00            |
| 100-560-6220-512400   | Retirement Contributions   | 15,500.00           | 18,000.00           |
| 100-560-6220-512700   | Workers' Compensation      | 7,500.00            | 8,000.00            |
| 100-560-6220-512900   | Long Term Disability       | 1,250.00            | 1,500.00            |
| 100-560-6220-522140   | Contract Lawn Care         | 38,000.00           | 55,000.00           |
| 100-560-6220-522201   | Trade Services             | 0.00                | 6,000.00            |
| 100-560-6220-523500   | Travel                     | 200.00              | 200.00              |
| 100-560-6220-523700   | Education And Training     | 800.00              | 800.00              |
| 100-560-6220-523900   | Contract Labor-Repairs     | 5,000.00            | 7,500.00            |
| 100-560-6220-531100   | Supplies & Materials       | 35,000.00           | 45,000.00           |
| 100-560-6220-542100   | Machinery                  | 9,000.00            | 10,000.00           |
| <b>Total Class: 6220 - Parks Areas:</b>                     |                            | <b>524,750.00</b>   | <b>623,400.00</b>   |
| <b>Total Department: 560 - Parks &amp; Recreation Dept:</b> |                            | <b>1,775,150.00</b> | <b>2,088,315.00</b> |
| <b>Department: 570 - Planning &amp; Development</b>         |                            |                     |                     |
| <b>Class: 7400 - Planning and Development</b>               |                            |                     |                     |
| 100-570-7400-511100   | Salaries & Wages           | 376,000.00          | 375,000.00          |
| 100-570-7400-511300   | Salaries & Wages-Overtime  | 500.00              | 0.00                |
| 100-570-7400-512100   | Group Insurance            | 100,000.00          | 60,000.00           |
| 100-570-7400-512200   | Social Security            | 23,500.00           | 23,500.00           |
| 100-570-7400-512300   | Medicare                   | 5,500.00            | 2,600.00            |
| 100-570-7400-512400   | Retirement Contributions   | 22,750.00           | 23,000.00           |
| 100-570-7400-512700   | Workers' Compensation      | 5,800.00            | 6,500.00            |
| 100-570-7400-512900   | Long Term Disability       | 1,800.00            | 1,800.00            |
| 100-570-7400-521003   | Consultant                 | 100,000.00          | 110,000.00          |
| 100-570-7400-522200   | Maintenance Contracts      | 1,800.00            | 1,800.00            |
| 100-570-7400-523200   | Communications             | 15,000.00           | 15,000.00           |
| 100-570-7400-523300   | Advertising                | 3,500.00            | 3,500.00            |
| 100-570-7400-523500   | Travel                     | 500.00              | 500.00              |
| 100-570-7400-523600   | Dues And Fees              | 2,500.00            | 2,500.00            |
| 100-570-7400-523605   | Bank Card Charges          | 12,000.00           | 15,000.00           |
| 100-570-7400-523700   | Education & Training       | 2,000.00            | 2,000.00            |
| 100-570-7400-531100   | Supplies & Materials       | 5,000.00            | 7,000.00            |
| 100-570-7400-531400   | Books & Periodicals        | 100.00              | 100.00              |
| 100-570-7400-542300   | Office Equip. & Furnishing | 500.00              | 500.00              |
| 100-570-7400-542400   | Computer Expense           | 3,000.00            | 5,000.00            |
| <b>Total Class: 7400 - Planning and Development:</b>        |                            | <b>681,750.00</b>   | <b>655,300.00</b>   |
| <b>Class: 7420 - Code Enforcement</b>                       |                            |                     |                     |
| 100-570-7420-511100   | Salaries and Wages         | 174,500.00          | 180,000.00          |
| 100-570-7420-511300   | Overtime                   | 500.00              | 1,000.00            |
| 100-570-7420-512100   | Group Insurance            | 47,000.00           | 80,000.00           |
| 100-570-7420-512200   | Social Security            | 10,700.00           | 11,100.00           |
| 100-570-7420-512300   | Medicare                   | 2,500.00            | 2,600.00            |
| 100-570-7420-512400   | Retirement Contributions   | 10,500.00           | 10,800.00           |
| 100-570-7420-512700   | Workers' Compensation      | 4,100.00            | 4,300.00            |
| 100-570-7420-512900   | Long Term Disability       | 900.00              | 1,000.00            |
| 100-570-7420-512901   | Uniforms                   | 2,000.00            | 2,000.00            |
| 100-570-7420-523500   | Travel                     | 0.00                | 1,000.00            |
| 100-570-7420-523700   | Education Training         | 5,000.00            | 4,000.00            |
| 100-570-7420-531100   | Supplies and Materials     | 5,000.00            | 5,000.00            |

Budget Listing

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| Account Number   | Account Name                        | 2025-2026<br>26      | 2026-2027<br>27      |
|--|-------------------------------------|----------------------|----------------------|
| 100-570-7420-531270  | Gasoline                            | 10,000.00            | 7,000.00             |
| 100-570-7420-542400  | Computer Expense                    | 0.00                 | 20,000.00            |
| 100-570-7420-542405  | Software Maintenance                | 7,000.00             | 7,500.00             |
| <b>Total Class: 7420 - Code Enforcement:</b>               |                                     | <b>279,700.00</b>    | <b>337,300.00</b>    |
| <b>Class: 7430 - Planning Commission</b>                   |                                     |                      |                      |
| 100-570-7430-511100  | Salaries and Wages                  | 3,900.00             | 3,900.00             |
| 100-570-7430-512200  | Social Security                     | 300.00               | 300.00               |
| 100-570-7430-512300  | Medicare                            | 100.00               | 100.00               |
| 100-570-7430-512700  | Workers' Compensation               | 100.00               | 100.00               |
| 100-570-7430-523700  | Education Training                  | 1,000.00             | 1,000.00             |
| <b>Total Class: 7430 - Planning Commission:</b>            |                                     | <b>5,400.00</b>      | <b>5,400.00</b>      |
| <b>Class: 7500 - Economic Development Manager</b>          |                                     |                      |                      |
| 100-570-7500-511100  | Salaries and Wages                  | 81,000.00            | 83,500.00            |
| 100-570-7500-512100  | Group Insurance                     | 10,000.00            | 9,000.00             |
| 100-570-7500-512200  | Social Security                     | 5,000.00             | 5,300.00             |
| 100-570-7500-512300  | Medicare                            | 1,200.00             | 1,300.00             |
| 100-570-7500-512400  | Retirement Contributions            | 4,700.00             | 5,200.00             |
| 100-570-7500-512700  | Workers' Compensation               | 300.00               | 300.00               |
| 100-570-7500-512900  | Long Term Disability                | 400.00               | 400.00               |
| 100-570-7500-523200  | Communications                      | 1,000.00             | 1,000.00             |
| 100-570-7500-523500  | Travel                              | 500.00               | 500.00               |
| 100-570-7500-523600  | Dues And Fees                       | 500.00               | 500.00               |
| 100-570-7500-523657  | Shark Tank                          | 2,500.00             | 0.00                 |
| 100-570-7500-523661  | Excise Tax Transfer                 | 90,000.00            | 100,000.00           |
| 100-570-7500-523700  | Education And Training              | 2,000.00             | 2,000.00             |
| 100-570-7500-523910  | Economic & Dev Activities           | 30,000.00            | 30,000.00            |
| 100-570-7500-531100  | Supplies & Materials                | 500.00               | 500.00               |
| 100-570-7500-531400  | Books & Periodicals                 | 100.00               | 100.00               |
| <b>Total Class: 7500 - Economic Development Manager:</b>   |                                     | <b>229,700.00</b>    | <b>239,600.00</b>    |
| <b>Class: 7510 - Youth Commission</b>                      |                                     |                      |                      |
| 100-570-7510-511100  | Salaries and Wages                  | 20,000.00            | 18,400.00            |
| 100-570-7510-512200  | Social Security                     | 1,250.00             | 1,250.00             |
| 100-570-7510-512300  | Medicare                            | 300.00               | 300.00               |
| 100-570-7510-512700  | Workers' Compensation               | 50.00                | 50.00                |
| 100-570-7510-523705  | Activities                          | 15,000.00            | 15,000.00            |
| 100-570-7510-523710  | Events                              | 5,000.00             | 5,000.00             |
| <b>Total Class: 7510 - Youth Commission:</b>               |                                     | <b>41,600.00</b>     | <b>40,000.00</b>     |
| <b>Total Department: 570 - Planning &amp; Development:</b> |                                     | <b>1,238,150.00</b>  | <b>1,277,600.00</b>  |
| <b>Department: 578 - Capital Improvements</b>              |                                     |                      |                      |
| <b>Class: 7800 - Capital Improvements</b>                  |                                     |                      |                      |
| 100-578-7800-542020  | Cap Impr-Admin-HVAC Software Repair | 0.00                 | 350,000.00           |
| 100-578-7800-542021  | Cap Impr-Admin-Window Replacement   | 50,000.00            | 0.00                 |
| 100-578-7800-542410  | Cap Impr-All Terrain Vehicle        | 0.00                 | 15,000.00            |
| 100-578-7800-542412  | Cap Impr-PW-Mower                   | 11,000.00            | 0.00                 |
| 100-578-7800-542415  | Cap Impr-Park-Vehicles              | 0.00                 | 40,000.00            |
| <b>Total Class: 7800 - Capital Improvements:</b>           |                                     | <b>61,000.00</b>     | <b>405,000.00</b>    |
| <b>Total Department: 578 - Capital Improvements:</b>       |                                     | <b>61,000.00</b>     | <b>405,000.00</b>    |
| <b>Department: 590 - Transfers</b>                         |                                     |                      |                      |
| <b>Class: 9000 - Transfers</b>                             |                                     |                      |                      |
| 100-590-9000-618000  | Bond Shortfall DDA                  | 100,000.00           | 100,000.00           |
| <b>Total Class: 9000 - Transfers:</b>                      |                                     | <b>100,000.00</b>    | <b>100,000.00</b>    |
| <b>Total Department: 590 - Transfers:</b>                  |                                     | <b>100,000.00</b>    | <b>100,000.00</b>    |
| <b>Total Expense:</b>                                      |                                     | <b>16,947,520.00</b> | <b>18,263,660.00</b> |
| <b>Total Fund: 100 - GENERAL FUND:</b>                     |                                     | <b>0.00</b>          | <b>0.00</b>          |

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| Account Number                                       | Account Name                  | 2025-2026<br>26   | 2026-2027<br>27   |
|--|-------------------------------|-------------------|-------------------|
| <b>Fund: 210 - CONFISCATED ASSETS</b>                |                               |                   |                   |
| <b>Revenue</b>                                       |                               |                   |                   |
| 210-310-134150                                       | Prior Year Surplus            | 0.00              | 29,900.00         |
| 210-310-351320                                       | Confiscations-Drug Task Force | 20,000.00         | 5,000.00          |
| 210-310-361000                                       | Interest                      | 100.00            | 100.00            |
| <b>Total Revenue:</b>                                |                               | <b>20,100.00</b>  | <b>35,000.00</b>  |
| <b>Expense</b>                                       |                               |                   |                   |
| <b>Department: 515 - Confiscated Assets</b>          |                               |                   |                   |
| <b>Class: 3227 - Special Response Team</b>           |                               |                   |                   |
| 210-515-3227-522455                                  | Capital Expenditures          | 5,000.00          | 0.00              |
| 210-515-3227-523700                                  | Training                      | 0.00              | 5,000.00          |
| 210-515-3227-542000                                  | Machinery & Equipment         | 10,000.00         | 30,000.00         |
| 210-515-3227-542500                                  | Supplies & Equipment          | 5,100.00          | 0.00              |
| <b>Total Class: 3227 - Special Response Team:</b>    |                               | <b>20,100.00</b>  | <b>35,000.00</b>  |
| <b>Total Department: 515 - Confiscated Assets:</b>   |                               | <b>20,100.00</b>  | <b>35,000.00</b>  |
| <b>Total Expense:</b>                                |                               | <b>20,100.00</b>  | <b>35,000.00</b>  |
| <b>Total Fund: 210 - CONFISCATED ASSETS:</b>         |                               | <b>0.00</b>       | <b>0.00</b>       |
| <b>Fund: 215 - School Zone Safety Program</b>        |                               |                   |                   |
| <b>Revenue</b>                                       |                               |                   |                   |
| 215-311-134150                                       | Prior Year Surplus            | 119,800.00        | 306,100.00        |
| 215-311-351320                                       | Red Speed Revenue             | 800,000.00        | 450,000.00        |
| <b>Total Revenue:</b>                                |                               | <b>919,800.00</b> | <b>756,100.00</b> |
| <b>Expense</b>                                       |                               |                   |                   |
| <b>Department: 510 - Police Dept</b>                 |                               |                   |                   |
| <b>Class: 3210 - Police Administration</b>           |                               |                   |                   |
| 215-510-3210-523605                                  | Bank Fees                     | 100.00            | 100.00            |
| <b>Total Class: 3210 - Police Administration:</b>    |                               | <b>100.00</b>     | <b>100.00</b>     |
| <b>Total Department: 510 - Police Dept:</b>          |                               | <b>100.00</b>     | <b>100.00</b>     |
| <b>Department: 511 - Department 511</b>              |                               |                   |                   |
| <b>Class: 3228 - Red Speed</b>                       |                               |                   |                   |
| 215-511-3228-513000                                  | Recruitment                   | 94,000.00         | 1,000.00          |
| 215-511-3228-522455                                  | Police Vehicles               | 460,700.00        | 518,000.00        |
| 215-511-3228-523700                                  | Education Training            | 28,000.00         | 1,000.00          |
| 215-511-3228-531100                                  | Supplies                      | 10,000.00         | 1,000.00          |
| 215-511-3228-542405                                  | Software Maintenance          | 257,000.00        | 195,000.00        |
| <b>Total Class: 3228 - Red Speed:</b>                |                               | <b>849,700.00</b> | <b>716,000.00</b> |
| <b>Total Department: 511 - Department 511:</b>       |                               | <b>849,700.00</b> | <b>716,000.00</b> |
| <b>Department: 578 - Capital Improvements</b>        |                               |                   |                   |
| <b>Class: 7800 - Capital Improvements</b>            |                               |                   |                   |
| 215-578-7800-542003                                  | Cap Improv-Police Computers   | 70,000.00         | 40,000.00         |
| <b>Total Class: 7800 - Capital Improvements:</b>     |                               | <b>70,000.00</b>  | <b>40,000.00</b>  |
| <b>Total Department: 578 - Capital Improvements:</b> |                               | <b>70,000.00</b>  | <b>40,000.00</b>  |
| <b>Total Expense:</b>                                |                               | <b>919,800.00</b> | <b>756,100.00</b> |
| <b>Total Fund: 215 - School Zone Safety Program:</b> |                               | <b>0.00</b>       | <b>0.00</b>       |
| <b>Fund: 220 - LCI FUND</b>                          |                               |                   |                   |
| <b>Revenue</b>                                       |                               |                   |                   |
| 220-370-134150                                       | Prior Year Surplus            | 475,000.00        | 475,000.00        |
| <b>Total Revenue:</b>                                |                               | <b>475,000.00</b> | <b>475,000.00</b> |

Budget Listing

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| Account Number   | Account Name           | 2025-2026<br>26      | 2026-2027<br>27      |
|--|------------------------|----------------------|----------------------|
| <b>Expense</b>   |                        |                      |                      |
| <b>Department: 571 - Livable Communities</b>                   |                        |                      |                      |
| <b>Class: 7323 - Livable Communities - Expenditures</b>        |                        |                      |                      |
| 220-571-7323-541200  | Construction           | 475,000.00           | 475,000.00           |
| <b>Total Class: 7323 - Livable Communities - Expenditures:</b> |                        | <b>475,000.00</b>    | <b>475,000.00</b>    |
| <b>Total Department: 571 - Livable Communities:</b>            |                        | <b>475,000.00</b>    | <b>475,000.00</b>    |
| <b>Total Expense:</b>  |                        | <b>475,000.00</b>    | <b>475,000.00</b>    |
| <b>Total Fund: 220 - LCI FUND:</b>                             |                        | <b>0.00</b>          | <b>0.00</b>          |
| <b>Fund: 275 - HOTEL / MOTEL TAX</b>                           |                        |                      |                      |
| <b>Revenue</b>   |                        |                      |                      |
| 275-370-314100   | Hotel/Motel Tax        | 450,000.00           | 450,000.00           |
| 275-370-361000   | Interest               | 100.00               | 0.00                 |
| <b>Total Revenue:</b>  |                        | <b>450,100.00</b>    | <b>450,000.00</b>    |
| <b>Expense</b>   |                        |                      |                      |
| <b>Department: 570 - Planning &amp; Development</b>            |                        |                      |                      |
| <b>Class: 7520 - Expenditures</b>                              |                        |                      |                      |
| 275-570-7520-521220  | City of Snellville     | 0.00                 | 45,000.00            |
| 275-570-7520-531120  | Supplies               | 45,100.00            | 0.00                 |
| 275-570-7520-572000  | STAT Contract          | 405,000.00           | 405,000.00           |
| <b>Total Class: 7520 - Expenditures:</b>                       |                        | <b>450,100.00</b>    | <b>450,000.00</b>    |
| <b>Total Department: 570 - Planning &amp; Development:</b>     |                        | <b>450,100.00</b>    | <b>450,000.00</b>    |
| <b>Total Expense:</b>  |                        | <b>450,100.00</b>    | <b>450,000.00</b>    |
| <b>Total Fund: 275 - HOTEL / MOTEL TAX:</b>                    |                        | <b>0.00</b>          | <b>0.00</b>          |
| <b>Fund: 290 - TREE BANK FUND</b>                              |                        |                      |                      |
| <b>Revenue</b>   |                        |                      |                      |
| 290-370-134150   | Prior Year Surplus     | 248,500.00           | 240,000.00           |
| 290-370-361000   | Interest               | 200.00               | 200.00               |
| <b>Total Revenue:</b>  |                        | <b>248,700.00</b>    | <b>240,200.00</b>    |
| <b>Expense</b>   |                        |                      |                      |
| <b>Department: 572 - Tree Bank</b>                             |                        |                      |                      |
| <b>Class: 7400 - Planning and Development</b>                  |                        |                      |                      |
| 290-572-7400-522145  | Tree Bank Expenditures | 200,000.00           | 200,000.00           |
| 290-572-7400-531100  | Supplies And Materials | 48,700.00            | 40,200.00            |
| <b>Total Class: 7400 - Planning and Development:</b>           |                        | <b>248,700.00</b>    | <b>240,200.00</b>    |
| <b>Total Department: 572 - Tree Bank:</b>                      |                        | <b>248,700.00</b>    | <b>240,200.00</b>    |
| <b>Total Expense:</b>  |                        | <b>248,700.00</b>    | <b>240,200.00</b>    |
| <b>Total Fund: 290 - TREE BANK FUND:</b>                       |                        | <b>0.00</b>          | <b>0.00</b>          |
| <b>Fund: 325 - 2023 SPLOST FUND</b>                            |                        |                      |                      |
| <b>Revenue</b>   |                        |                      |                      |
| 325-340-134150   | Prior Year Surplus     | 5,489,000.00         | 5,408,148.00         |
| 325-340-313200   | 2023 SPLOST Revenue    | 5,000,000.00         | 5,000,000.00         |
| 325-340-313215   | LMIG Grant             | 500,000.00           | 575,000.00           |
| 325-340-333100   | CDBG                   | 1,100,000.00         | 1,000,000.00         |
| 325-340-334310   | State of Georgia       | 100,000.00           | 100,000.00           |
| 325-340-361000   | Interest               | 1,000.00             | 2,000.00             |
| <b>Total Revenue:</b>  |                        | <b>12,190,000.00</b> | <b>12,085,148.00</b> |
| <b>Expense</b>   |                        |                      |                      |
| <b>Department: 532 - Transportation</b>                        |                        |                      |                      |
| <b>Class: 4100 - Transportation</b>                            |                        |                      |                      |
| 325-532-4100-541400  | Transportation         | 1,000,000.00         | 250,000.00           |
| <b>Total Class: 4100 - Transportation:</b>                     |                        | <b>1,000,000.00</b>  | <b>250,000.00</b>    |
| <b>Total Department: 532 - Transportation:</b>                 |                        | <b>1,000,000.00</b>  | <b>250,000.00</b>    |

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| Account Number  | Account Name                   | 2025-2026<br>26      | 2026-2027<br>27      |
|---|--------------------------------|----------------------|----------------------|
| <b>Department: 540 - Administration Dept</b>                |                                |                      |                      |
| <b>Class: 1500 - General Administration</b>                 |                                |                      |                      |
| 325-540-1500-523605   | Bank Fees                      | 5,000.00             | 0.00                 |
| 325-540-1500-541410   | LMIG Transportation            | 500,000.00           | 575,000.00           |
| <b>Total Class: 1500 - General Administration:</b>          |                                | <b>505,000.00</b>    | <b>575,000.00</b>    |
| <b>Class: 4300 - Water &amp; Sewer</b>                      |                                |                      |                      |
| 325-540-4300-541000   | Water & Sewer Improvements     | 400,000.00           | 787,148.00           |
| <b>Total Class: 4300 - Water &amp; Sewer:</b>               |                                | <b>400,000.00</b>    | <b>787,148.00</b>    |
| <b>Total Department: 540 - Administration Dept:</b>         |                                | <b>905,000.00</b>    | <b>1,362,148.00</b>  |
| <b>Department: 560 - Parks &amp; Recreation Dept</b>        |                                |                      |                      |
| <b>Class: 6100 - Recreation</b>                             |                                |                      |                      |
| 325-560-6100-541200   | Recreation                     | 9,000,000.00         | 8,800,000.00         |
| <b>Total Class: 6100 - Recreation:</b>                      |                                | <b>9,000,000.00</b>  | <b>8,800,000.00</b>  |
| <b>Total Department: 560 - Parks &amp; Recreation Dept:</b> |                                | <b>9,000,000.00</b>  | <b>8,800,000.00</b>  |
| <b>Department: 580 - Debt Service</b>                       |                                |                      |                      |
| <b>Class: 8000 - Debt Service</b>                           |                                |                      |                      |
| 325-580-8000-581300   | Debt Service-Principal         | 790,000.00           | 860,000.00           |
| 325-580-8000-581305   | Comm Center Principal          | 0.00                 | 172,500.00           |
| 325-580-8000-582300   | Debt Service-Interest          | 495,000.00           | 426,000.00           |
| 325-580-8000-582305   | Comm Center Interest           | 0.00                 | 214,500.00           |
| <b>Total Class: 8000 - Debt Service:</b>                    |                                | <b>1,285,000.00</b>  | <b>1,673,000.00</b>  |
| <b>Total Department: 580 - Debt Service:</b>                |                                | <b>1,285,000.00</b>  | <b>1,673,000.00</b>  |
| <b>Total Expense:</b>                                       |                                | <b>12,190,000.00</b> | <b>12,085,148.00</b> |
| <b>Total Fund: 325 - 2023 SPLOST FUND:</b>                  |                                | <b>0.00</b>          | <b>0.00</b>          |
| <b>Fund: 329 - 2017 SPLOST</b>                              |                                |                      |                      |
| <b>Revenue</b>  |                                |                      |                      |
| 329-340-134150  | Prior Year Surplus             | 2,400,000.00         | 500,000.00           |
| <b>Total Revenue:</b>                                       |                                | <b>2,400,000.00</b>  | <b>500,000.00</b>    |
| <b>Expense</b>  |                                |                      |                      |
| <b>Department: 560 - Parks &amp; Recreation Dept</b>        |                                |                      |                      |
| <b>Class: 6100 - Recreation</b>                             |                                |                      |                      |
| 329-560-6100-541225   | Park Facility Needs            | 2,400,000.00         | 500,000.00           |
| <b>Total Class: 6100 - Recreation:</b>                      |                                | <b>2,400,000.00</b>  | <b>500,000.00</b>    |
| <b>Total Department: 560 - Parks &amp; Recreation Dept:</b> |                                | <b>2,400,000.00</b>  | <b>500,000.00</b>    |
| <b>Total Expense:</b>                                       |                                | <b>2,400,000.00</b>  | <b>500,000.00</b>    |
| <b>Total Fund: 329 - 2017 SPLOST:</b>                       |                                | <b>0.00</b>          | <b>0.00</b>          |
| <b>Fund: 360 - Community Center Construction</b>            |                                |                      |                      |
| <b>Revenue</b>  |                                |                      |                      |
| 360-340-134150  | Prior Year Surplus             | 0.00                 | 3,000,000.00         |
| <b>Total Revenue:</b>                                       |                                | <b>0.00</b>          | <b>3,000,000.00</b>  |
| <b>Expense</b>  |                                |                      |                      |
| <b>Department: 540 - Administration Dept</b>                |                                |                      |                      |
| <b>Class: 1500 - General Administration</b>                 |                                |                      |                      |
| 360-540-1500-541310   | Comm Center Construction Costs | 0.00                 | 3,000,000.00         |
| <b>Total Class: 1500 - General Administration:</b>          |                                | <b>0.00</b>          | <b>3,000,000.00</b>  |
| <b>Total Department: 540 - Administration Dept:</b>         |                                | <b>0.00</b>          | <b>3,000,000.00</b>  |
| <b>Total Expense:</b>                                       |                                | <b>0.00</b>          | <b>3,000,000.00</b>  |
| <b>Total Fund: 360 - Community Center Construction:</b>     |                                | <b>0.00</b>          | <b>0.00</b>          |
| <b>Fund: 540 - SANITATION &amp; RECYCLING</b>               |                                |                      |                      |
| <b>Revenue</b>  |                                |                      |                      |
| 540-350-344110  | Residential Income             | 1,800,000.00         | 1,830,000.00         |

**Budget Listing**

**For Fiscal: 2026-2027 Period Ending: 06/30/2027**

| <b>Account Number</b> | <b>Account Name</b>         | <b>2025-2026<br/>26</b> | <b>2026-2027<br/>27</b> |
|-----------------------|-----------------------------|-------------------------|-------------------------|
| 540-350-344111        | Commercial Income           | 1,950,000.00            | 2,300,000.00            |
| 540-350-344191        | Postage                     | 3,000.00                | 3,000.00                |
| 540-350-344192        | Residential Penalty         | 0.00                    | 1,000.00                |
| 540-350-344193        | Commercial Penalty          | 35,000.00               | 30,000.00               |
| 540-350-349300        | Return Check Service Charge | 100.00                  | 100.00                  |
| 540-350-361000        | Interest Received           | 100.00                  | 100.00                  |
| 540-351-344130        | Recycling Program           | 100,000.00              | 150,000.00              |
| 540-351-344131        | Aluminum Scrap              | 2,000.00                | 2,000.00                |
| 540-351-344132        | Aluminum - Cans             | 1,000.00                | 2,000.00                |
| 540-351-344133        | Newspapers                  | 500.00                  | 500.00                  |
| 540-351-344134        | Off/Comp Paper-Ph Books-Mag | 2,000.00                | 2,000.00                |
| 540-351-344135        | Cardboard                   | 32,000.00               | 30,000.00               |
| 540-351-344136        | Batteries                   | 150.00                  | 150.00                  |
| 540-351-344138        | Metals                      | 40,000.00               | 35,000.00               |
| 540-351-344139        | Glass                       | 2,000.00                | 2,000.00                |
| 540-351-344140        | Plastics                    | 500.00                  | 1,500.00                |
| 540-351-344141        | Electronics                 | 1,500.00                | 1,500.00                |
| 540-351-344142        | Co-Mingle Curb Rebate       | 1,000.00                | 1,000.00                |
| 540-351-344160        | Appliances                  | 5,000.00                | 5,000.00                |
| 540-351-344161        | Misc Revenue                | 1,600.00                | 1,000.00                |
| 540-351-344165        | Yard Debris                 | 2,000.00                | 1,000.00                |
| <b>Total Revenue:</b> |                             | <b>3,979,450.00</b>     | <b>4,398,850.00</b>     |

**Expense**

**Department: 550 - Department 550**

**Class: 4510 - Recycling-Administration**

|  |                          |                   |                   |
|--|--------------------------|-------------------|-------------------|
| 540-550-4510-511100                                  | Salaries and Wages       | 38,500.00         | 39,500.00         |
| 540-550-4510-512100                                  | Group Insurance          | 10,000.00         | 10,000.00         |
| 540-550-4510-512200                                  | Social Security          | 2,400.00          | 2,500.00          |
| 540-550-4510-512300                                  | Medicare                 | 600.00            | 600.00            |
| 540-550-4510-512400                                  | Retirement Contributions | 2,300.00          | 2,400.00          |
| 540-550-4510-512700                                  | Worker's Compensation    | 200.00            | 150.00            |
| 540-550-4510-512900                                  | Long Term Disability     | 200.00            | 200.00            |
| 540-550-4510-523200                                  | Communications           | 3,000.00          | 3,500.00          |
| 540-550-4510-523300                                  | Advertising              | 1,000.00          | 3,000.00          |
| 540-550-4510-523600                                  | Dues & Fees              | 250.00            | 250.00            |
| 540-550-4510-523605                                  | Bank Card Charges        | 45,000.00         | 118,050.00        |
| 540-550-4510-542400                                  | Computer Expense         | 10,000.00         | 10,000.00         |
| <b>Total Class: 4510 - Recycling-Administration:</b> |                          | <b>113,450.00</b> | <b>190,150.00</b> |

**Class: 4520 - Solid Waste Collection**

|  |                        |                     |                     |
|--|------------------------|---------------------|---------------------|
| 540-550-4520-344113                                | Refunds-Commercial     | 3,000.00            | 1,000.00            |
| 540-550-4520-521304                                | Sanitation Residential | 1,400,000.00        | 1,900,000.00        |
| 540-550-4520-521305                                | Contractor-Commercial  | 1,850,000.00        | 2,000,000.00        |
| <b>Total Class: 4520 - Solid Waste Collection:</b> |                        | <b>3,253,000.00</b> | <b>3,901,000.00</b> |
| <b>Total Department: 550 - Department 550:</b>     |                        | <b>3,366,450.00</b> | <b>4,091,150.00</b> |

**Department: 551 - Recycling Dept**

**Class: 4540 - C.F.C. Removal**

|  |                |                 |                 |
|--|----------------|-----------------|-----------------|
| 540-551-4540-523901                        | C.F.C. Removal | 4,500.00        | 4,500.00        |
| <b>Total Class: 4540 - C.F.C. Removal:</b> |                | <b>4,500.00</b> | <b>4,500.00</b> |

**Class: 4550 - Recycling Operations**

|                     |                          |            |            |
|---------------------|--------------------------|------------|------------|
| 540-551-4550-511100 | Salaries and Wages       | 138,500.00 | 142,000.00 |
| 540-551-4550-512100 | Group Insurance          | 28,000.00  | 28,000.00  |
| 540-551-4550-512200 | Social Security          | 8,300.00   | 8,800.00   |
| 540-551-4550-512300 | Medicare                 | 2,000.00   | 2,100.00   |
| 540-551-4550-512400 | Retirement Contributions | 6,000.00   | 6,700.00   |
| 540-551-4550-512700 | Worker's Compensation    | 9,500.00   | 9,500.00   |
| 540-551-4550-512900 | Long Term Disability     | 500.00     | 500.00     |

Budget Listing

For Fiscal: 2026-2027 Period Ending: 06/30/2027

| Account Number                                       | Account Name             | 2025-2026<br>26     | 2026-2027<br>27     |
|--|--------------------------|---------------------|---------------------|
| 540-551-4550-512901                                  | Uniforms-Recycle         | 1,000.00            | 1,200.00            |
| 540-551-4550-522110                                  | Yard Waste               | 60,000.00           | 60,000.00           |
| 540-551-4550-522201                                  | Trade Services           | 2,000.00            | 2,000.00            |
| 540-551-4550-522205                                  | Building Maintenance     | 4,300.00            | 4,000.00            |
| 540-551-4550-522220                                  | Recycle Center Repairs   | 0.00                | 25,000.00           |
| 540-551-4550-523700                                  | Education & Training     | 500.00              | 500.00              |
| 540-551-4550-531100                                  | General Supplies         | 2,000.00            | 2,000.00            |
| 540-551-4550-531230                                  | Energy                   | 15,000.00           | 10,000.00           |
| 540-551-4550-531240                                  | Bottled Gas              | 1,000.00            | 500.00              |
| 540-551-4550-542100                                  | Machinery                | 400.00              | 400.00              |
| <b>Total Class: 4550 - Recycling Operations:</b>     |                          | <b>279,000.00</b>   | <b>303,200.00</b>   |
| <b>Total Department: 551 - Recycling Dept:</b>       |                          | <b>283,500.00</b>   | <b>307,700.00</b>   |
| <b>Total Expense:</b>                                |                          | <b>3,649,950.00</b> | <b>4,398,850.00</b> |
| <b>Total Fund: 540 - SANITATION &amp; RECYCLING:</b> |                          | <b>329,500.00</b>   | <b>0.00</b>         |
| <b>Fund: 560 - STORMWATER UTILITY</b>                |                          |                     |                     |
| <b>Revenue</b>                                       |                          |                     |                     |
| 560-330-319110                                       | Interest and Penalties   | 3,000.00            | 7,000.00            |
| 560-330-344260                                       | Stormwater Utility Fees  | 1,850,000.00        | 1,915,000.00        |
| 560-330-361000                                       | Interest                 | 1,000.00            | 500.00              |
| <b>Total Revenue:</b>                                |                          | <b>1,854,000.00</b> | <b>1,922,500.00</b> |
| <b>Expense</b>                                       |                          |                     |                     |
| <b>Department: 535 - Stormwater Utility</b>          |                          |                     |                     |
| <b>Class: 4320 - Stormwater</b>                      |                          |                     |                     |
| 560-535-4320-511100                                  | Salaries and Wages       | 99,000.00           | 102,000.00          |
| 560-535-4320-511300                                  | Overtime                 | 1,000.00            | 1,000.00            |
| 560-535-4320-512100                                  | Group Insurance          | 20,000.00           | 22,000.00           |
| 560-535-4320-512200                                  | Social Security          | 6,200.00            | 6,400.00            |
| 560-535-4320-512300                                  | Medicare                 | 1,600.00            | 1,500.00            |
| 560-535-4320-512400                                  | Retirement Contributions | 6,100.00            | 6,200.00            |
| 560-535-4320-512700                                  | Workers' Compensation    | 10,000.00           | 10,000.00           |
| 560-535-4320-512900                                  | Long Term Disability     | 500.00              | 500.00              |
| 560-535-4320-521003                                  | Consultant               | 35,000.00           | 40,000.00           |
| 560-535-4320-522140                                  | Storm Water Maintenance  | 100,000.00          | 80,000.00           |
| 560-535-4320-523200                                  | Communications           | 200.00              | 200.00              |
| 560-535-4320-523300                                  | Advertising              | 300.00              | 300.00              |
| 560-535-4320-523600                                  | Stormwater Fees          | 20,000.00           | 20,000.00           |
| 560-535-4320-523700                                  | Education & Training     | 1,000.00            | 1,000.00            |
| 560-535-4320-523900                                  | Contract Labor           | 45,000.00           | 55,000.00           |
| 560-535-4320-531100                                  | Supplies and Materials   | 500.00              | 500.00              |
| 560-535-4320-531150                                  | SW Education Supplies    | 1,500.00            | 2,500.00            |
| 560-535-4320-531230                                  | Utitlies                 | 2,500.00            | 2,500.00            |
| 560-535-4320-531270                                  | Gasoline                 | 750.00              | 750.00              |
| <b>Total Class: 4320 - Stormwater:</b>               |                          | <b>351,150.00</b>   | <b>352,350.00</b>   |
| <b>Total Department: 535 - Stormwater Utility:</b>   |                          | <b>351,150.00</b>   | <b>352,350.00</b>   |
| <b>Department: 579 - Capital Improvements</b>        |                          |                     |                     |
| <b>Class: 7800 - Capital Improvements</b>            |                          |                     |                     |
| 560-579-7800-521003                                  | Capital Improvements     | 1,447,850.00        | 1,570,150.00        |
| 560-579-7800-521005                                  | Cap Impr-Vehicle         | 55,000.00           | 0.00                |
| <b>Total Class: 7800 - Capital Improvements:</b>     |                          | <b>1,502,850.00</b> | <b>1,570,150.00</b> |
| <b>Total Department: 579 - Capital Improvements:</b> |                          | <b>1,502,850.00</b> | <b>1,570,150.00</b> |
| <b>Total Expense:</b>                                |                          | <b>1,854,000.00</b> | <b>1,922,500.00</b> |
| <b>Total Fund: 560 - STORMWATER UTILITY:</b>         |                          | <b>0.00</b>         | <b>0.00</b>         |
| <b>Report Total:</b>                                 |                          | <b>329,500.00</b>   | <b>0.00</b>         |



# Capital Budget FY2027 - FY2031

July 1, 2027 - June 30, 2031

Adopted - June 8, 2026

**SNELLVILLE CAPITAL IMPROVEMENT PLAN 2027 - 2031 SCHEDULE**

Part A

|   | PROJECT DESCRIPTION                                | Total Cost        | FY2027            | FY2028           | FY2029           | FY2030           | FY2031           |
|---|--|-------------------|-------------------|------------------|------------------|------------------|------------------|
| <b>General</b>                              |  |                   |                   |                  |                  |                  |                  |
| 1   | City Hall and AAC HVAC System Upgrade              | 350,000           | 350,000           | -                | -                | -                | -                |
| 2   | City Hall Window Replacement                       | 200,000           | -                 | 200,000          | -                | -                | -                |
| <b>Parks and Recreation</b>                 |  |                   |                   |                  |                  |                  |                  |
| 3   | T.W. Briscoe Park Trail Connection                 | 750,000           | -                 | 750,000          | -                | -                | -                |
| 4   | Outdoor Basketball Court Construction              | 800,000           | -                 | -                | 800,000          | -                | -                |
| 5   | T.W. Briscoe Park Tennis Court Expansion           | 1,000,000         | -                 | -                | 1,000,000        | -                | -                |
| 6   | Pate Lake Wall Repairs                             | 515,000           | -                 | -                | 515,000          | -                | -                |
| 7   | T.W. Briscoe Park Playground Equipment Replacement | 250,000           | -                 | -                | -                | 250,000          | -                |
| 8   | Pool Splash Pad Replacement                        | 200,000           | -                 | -                | -                | 200,000          | -                |
| 9   | T.W. Briscoe Park Gate and Fencing Replacement     | 200,000           | -                 | -                | -                | 200,000          | -                |
| 10  | Parks Maintenance Equipment                        | 140,000           | 55,000            | 45,000           | -                | 40,000           | -                |
| 11  | T.W. Briscoe Park Community Center                 | 8,000,000         | 8,000,000         | -                | -                | -                | -                |
| <b>Transportation</b>                       |  |                   |                   |                  |                  |                  |                  |
| 12  | Street Repairs and Resurfacing                     | 3,825,000         | 825,000           | 750,000          | 750,000          | 750,000          | 750,000          |
| 13  | City Sidewalk Improvements                         | 1,000,000         | -                 | -                | -                | 500,000          | 500,000          |
| 14  | Hugh Drive Extension                               | 1,000,000         | -                 | 1,000,000        | -                | -                | -                |
| 15  | Highway 124 and Oak Road Intersection Improvement  | 3,500,000         | -                 | -                | -                | 3,500,000        | -                |
| <b>Downtown Development Authority (DDA)</b> |  |                   |                   |                  |                  |                  |                  |
| 16  | Market Building at The Grove - 2nd Floor Buildout  | 1,000,000         | 1,000,000         | -                | -                | -                | -                |
| <b>Public Works</b>                         |  |                   |                   |                  |                  |                  |                  |
| 17  | Vehicles   | 50,000            | -                 | -                | 50,000           | -                | -                |
| 18  | Equipment  | 50,000            | -                 | -                | 50,000           | -                | -                |
| 19  | Recycle Center Repairs                             | 25,000            | 25,000            | -                | -                | -                | -                |
| <b>Storm Water</b>                          |  |                   |                   |                  |                  |                  |                  |
| 20  | Storm Water Improvements                           | 4,500,000         | 900,000           | 900,000          | 900,000          | 900,000          | 900,000          |
| <b>Water and Sewer</b>                      |  |                   |                   |                  |                  |                  |                  |
| 21  | Town Center Water and Sewer Project                | 1,487,148         | 787,148           | 700,000          | -                | -                | -                |
| <b>Public Safety</b>                        |  |                   |                   |                  |                  |                  |                  |
| 22  | Vehicles   | 2,542,000         | 460,000           | 483,000          | 507,000          | 532,000          | 560,000          |
| 23  | Motorcycles  | 120,000           | -                 | 55,000           | -                | -                | 65,000           |
| 24  | Car Radios   | 190,000           | 36,000            | 37,000           | 38,000           | 39,000           | 40,000           |
| 25  | Laptop Computer Replacements                       | 120,000           | 22,000            | 23,000           | 24,000           | 25,000           | 26,000           |
| 26  | Storage Shed                                       | 25,000            | -                 | 25,000           | -                | -                | -                |
| 27  | Parking Lot Gate                                   | 50,000            | -                 | 50,000           | -                | -                | -                |
| 28  | Handgun Replacement                                | 50,000            | -                 | -                | 50,000           | -                | -                |
| <b>TOTALS</b>                               |  | <b>31,939,148</b> | <b>12,460,148</b> | <b>5,018,000</b> | <b>4,684,000</b> | <b>6,936,000</b> | <b>2,841,000</b> |

## CAPITAL BUDGET FISCAL YEAR 2027

Part B

| #                                     | PROJECT DESCRIPTION                               | TOTAL COST<br>FY2027 | CITY FUNDS     | 2023 SPLOST      | 2017 SPLOST    | SCHOOL<br>SAFETY FUND | STORMWATER<br>FEES | OTHER            |   |
|---------------------------------------|---|----------------------|----------------|------------------|----------------|-----------------------|--------------------|------------------|---|
| <b>General</b>                        |   |                      |                |                  |                |                       |                    |                  |   |
| 1                                     | City Hall and AAC HVAC System Upgrade             | 350,000              | 350,000        | -                | -              | -                     | -                  | -                |   |
| <b>Parks and Recreation</b>           |   |                      |                |                  |                |                       |                    |                  |   |
| 2                                     | Parks Maintenance Equipment                       | 55,000               | 55,000         | -                | -              | -                     | -                  | -                |   |
| 3                                     | T.W. Briscoe Park Community Center                | 8,000,000            | -              | 4,500,000        | 500,000        | -                     | -                  | 3,000,000        | a |
| <b>Transportation</b>                 |   |                      |                |                  |                |                       |                    |                  |   |
| 4                                     | Street Repairs and Resurfacing                    | 825,000              | -              | 250,000          | -              | -                     | -                  | 575,000          | b |
| <b>Downtown Development Authority</b> |   |                      |                |                  |                |                       |                    |                  |   |
| 5                                     | Market Building at The Grove - 2nd Floor Buildout | 1,000,000            | -              | -                | -              | -                     | -                  | 1,000,000        | c |
| <b>Public Works</b>                   |   |                      |                |                  |                |                       |                    |                  |   |
| 6                                     | Recycle Center Repairs                            | 25,000               | 25,000         | -                | -              | -                     | -                  | -                |   |
| <b>Storm Water</b>                    |   |                      |                |                  |                |                       |                    |                  |   |
| 7                                     | Storm Water Improvements                          | 900,000              | -              | -                | -              | -                     | 900,000            | -                |   |
| <b>Water and Sewer</b>                |   |                      |                |                  |                |                       |                    |                  |   |
| 8                                     | Town Center Water and Sewer Project               | 787,148              | -              | 787,148          | -              | -                     | -                  | -                |   |
| <b>Public Safety</b>                  |   |                      |                |                  |                |                       |                    |                  |   |
| 9                                     | Vehicles  | 460,000              | -              | -                | -              | 460,000               | -                  | -                |   |
| 10                                    | Car Radios  | 36,000               | -              | -                | -              | 36,000                | -                  | -                |   |
| 11                                    | Laptop Computer Replacements                      | 22,000               | -              | -                | -              | 22,000                | -                  | -                |   |
|                                       | <b>Total</b>                                      | <b>12,460,148</b>    | <b>430,000</b> | <b>5,537,148</b> | <b>500,000</b> | <b>518,000</b>        | <b>900,000</b>     | <b>4,575,000</b> |   |

Footnotes:

- a Funds from the community center construction loan as part of the Georgia Municipal Association's Bricks & Mortar Program.
- b Funds from the Georgia Department of Transportation's Local Maintenance Improvement Grant (LMIG) and Local Road Assistance Administration (LRA) funds.
- c Funds from the Downtown Development Authority's property sale account and the City's Livable Centers Initiative (LCI) Fund.

## FY2027 Capital Budget Detail

|  | Recommend | City Funds | Other Funds |
|--|-----------|------------|-------------|
| <b>General</b>   |           |            |             |
| <b>City Hall and AAC HVAC System Upgrade</b> - The heating and cooling software systems at City Hall and the Active Adult Center (AAC) has had sustained functional issues over the last 10+ years, including difficulty regulating temperature for public spaces and staff offices. The scope of necessary repairs for consistent operation to appropriately heat and cool includes replacement of the HVAC software system and associated hardware upgrades. | 350,000   | 350,000    | -           |
| <b>Parks and Recreation</b>  |           |            |             |
| <b>Maintenance Equipment</b> - Capital investment in an additional all terrain vehicle (Kubota RTV 520) and replacement of a 2009 Ford F250 with a Ford Ranger XL SuperCrew Truck.   | 55,000    | 55,000     | -           |
| <b>T.W. Briscoe Park Community Center</b> - The project scope includes the construction of a new 34,000 square foot multi-level community and recreation center. The site work will include a new parking area and supporting utilities.   | 8,000,000 | 5,000,000  | 3,000,000   |
| <b>Transportation</b>  |           |            |             |
| <b>Streets Repairs and Resurfacing</b> - Repair and resurfacing of approximately 2.35 miles of roadway. Planned areas include Shaywen Circle, Windsor Drive and select areas in the following subdivisions: Harbour Oaks, Lakeview, and Park East.   | 825,000   | 250,000    | 575,000     |
| <b>Downtown Development Authority (DDA)</b>  |           |            |             |
| <b>Market Building at The Grove - 2nd Floor Buildout</b> - Tenant Improvement Allowance (TI) for the private operating partner of the second floor event space overlooking The Grove. This amount is dedicated to complete build out of the space in order for it to be operational in activating the downtown. The City of Snellville/Downtown Development Authority retains build out finishes as owners of the building.                                    | 1,000,000 | -          | 1,000,000   |

## FY2027 Capital Budget Detail

|  | Recommend         | City Funds       | Other Funds      |
|--|-------------------|------------------|------------------|
| <b>Public Works</b>  |                   |                  |                  |
| <b>Recycle Center Repairs</b> - Re-paint pillars, bollards, railings, and canopies at the recycling center to protect and preserve the structure and improve appearance.   | 25,000            | 25,000           | -                |
| <b>Storm Water</b>   |                   |                  |                  |
| <b>Storm Water Upgrade</b> - Replacement of 2,923 linear feet of the stormwater drainage systems is planned for areas in the Harbour Oaks subdivision and near Westridge Drive, Junes Court, Dale Court, and Dorian Drive.   | 900,000           | 900,000          | -                |
| <b>Water and Sewer</b>   |                   |                  |                  |
| <b>Town Center Water and Sewer Project</b> - The project scope includes the design and installation of 1,660 feet of 18-inch gravity sewer from Wisteria Drive to a property located behind the Church on Main. This is a joint infrastructure project with Gwinnett County.   | 787,148           | 787,148          | -                |
| <b>Public Safety</b>   |                   |                  |                  |
| <b>Vehicles</b> - Purchase and outfitting of six (6) vehicles for police department operations. These vehicles replace up to 6 vehicles for police operations. The replacement will be a flexible number based on mechanical and staffing issues that could cause the number of surplus vehicles to change. Historically, the city has not sold vehicles at the same rate of purchase. | 460,000           | 460,000          | -                |
| <b>Car Radios</b> - Purchase and installation of six (6) radios for sworn officers. The cost of each radio unit is approximately \$6,000. These radios are purchased when new vehicles are purchased, and remain in the vehicle until no longer serviceable.   | 36,000            | 36,000           | -                |
| <b>Laptop Computer Replacements</b> - Purchase of six (6) computers priced \$3,500-\$4,000 each. These replace computers at the end of useful full-time service life for a field laptop. Cost includes the Panasonic Toughbook, and regular accessories.   | 22,000            | 22,000           | -                |
| <b>TOTALS</b>  | <b>12,460,148</b> | <b>7,885,148</b> | <b>4,575,000</b> |

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## Agenda Item Summary

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**Date:** May 27, 2026

**Prepared By:** Matthew Pepper, City Manager

**Agenda Item:** Consideration and Action on Approval of a Proposal for a Salary Study by the Carl Vinson Institute of Government (CVIOG)

**Background:** To remain competitive to attract and retain employees, it is important for the City to determine if employee pay and benefits are in line with the current labor market and surrounding competitors. To this end, the City completed a Classification and Compensation (C&C) Study in 2023. As a result of the study, the City adopted a \$15 minimum wage for all employees, implemented a new pay scale, and updated the classification assignments for each position.

As a follow up to that initial C&C Study, the staff has engaged the Carl Vinson Institute of Government (CVIOG) to complete a salary study on behalf of the City. The goal of the salary study is to provide the City with recommendations on any necessary market salary adjustments for all full-time positions. To accomplish this goal, CVIOG will develop and administer a comprehensive salary survey. They will then analyze the results and produce a report outlining their recommendations.

This scope will not include a classification study. The plan is for the City to undertake another full C&C study within the next 2-3 years.

**Financial Impact:** The total cost for the salary study is \$15,136. The study will be paid for by the General Fund.

**Action Requested:** VOTE to approve the Proposal for Services for a Salary Study from the Carl Vinson Institute of Government (CVIOG). With the approval of the proposal, CVIOG will send the City a contract to execute.

**Attachments:** Proposal for Services.



**PROPOSAL FOR SERVICES**

**CITY OF SNELLVILLE  
SALARY STUDY**

May 19, 2026

**BACKGROUND AND PURPOSE:**

This proposal is responsive to the Snellville's request to have the University of Georgia Carl Vinson Institute of Government complete a salary study for the City.

**SCOPE OF WORK:**

The Institute of Government faculty and staff will take several steps or phases to develop a new custom wage survey and pay plan for full-time positions with the City of Snellville. *Elected Officials, contract, part-time, and temporary positions will not be included in the project.*

The following summarizes the tasks to be undertaken:

Institute of Government faculty and staff will provide the following services as part of this project:

- Conduct a strategic planning meeting with appropriate staff to discuss the compensation philosophy and pay issues affecting the City. At this meeting, we will work to develop general compensation philosophies and strategies that will guide the process. Issues to be addressed include the following:
  - market pricing versus job evaluation;
  - relative priority of internal versus external equity;
  - labor market selection;
  - overview of benchmark positions;
  - critical compensation and pay practices issues;
  - compression issues;
  - identify hard to recruit positions;
  - identify employee retention issues;
  - issues regarding associated policies; and
  - issues regarding longevity and/or merit pay.
- Work with the City to identify benchmark positions representative of all job families, functions, and pay levels. Benchmarking jobs for survey purposes is typically the way salary surveys are conducted. Benchmark jobs usually include key or critical jobs, often multi-incumbent, that span the current pay system and represent all major job families.
- Develop a comprehensive, individualized survey instrument and identify survey participants and benchmark positions. The survey instrument utilizes job summaries, not just titles, in order to ensure good job matches. The compensation survey will include questions about



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employee increases and movement through the pay grades and the pay grade system information (minimum, mid-point, maximum) distance between grades and pay range spreads. We will then perform the statistical analyses and prepare reports summarizing our findings.

Institute of Government faculty and staff will:

- Send wage survey documents to benchmark organizations;
- Review internal pay data and compression issues;
- Gather survey data and conduct analysis;
- Review internal employee pay, years of service, and time in position to recommend pay adjustment(s) for compression;
- Develop recommendations for pay ranges based on survey data;
- Prepare and present preliminary report with individual pay and total cost recommendations (not to include benefits costs);
- Produce recommendation(s) for new pay table(s); and
- Present final report and provide data to survey participants.

*Note: The scope outlined above does not include any classification work related to the development of job descriptions. The study will utilize current pay grades for this study.*

The Institute of Government will conduct a full analysis of all data collected in the survey and present extensively detailed report findings. At a minimum, our analysis will include:

- Average actual salaries for all benchmark positions;
- Average salary range data (minimum, midpoint, maximum) for all benchmarked positions;
- Compa Ratio of each employee's salary (e.g., ratio to the midpoints and market);
- Establish the current pay line (e.g., current overall pay practice) and the market pay line;
- Design pay structure(s) that are in line with the compensation philosophy;
- Compare individual job placement with marketplace and identify general appropriateness and individual problem areas. Make recommendations for correction of problems;
- Determine if compression exists within the organization's pay structure. Utilize salary data to address pay compression with compensation administration strategies if needed.
- Perform cost analyses;
- Develop alternative plans for consideration if appropriate;
- Present preliminary results for review, discussion and revision, if appropriate; and
- Provide a best practice policy and procedure for the continuing administration of the plan.



## **Project Timeline**

Institute of Government faculty and staff recommend the following timeline:

| <b>Project Task</b>   | <b>Time</b>           |
|---|-----------------------|
| <i>Project Start - Kickoff</i>  | Week 1 and 2          |
| <b>Meet with selected staff to discuss benchmarks, participants, and philosophy</b> |                       |
| <b>Meet with selected staff (individually) to discuss pay issues</b>                |                       |
| <b>Develop a list of information needed to start project</b>                        |                       |
| <i>Wage Survey</i>  |                       |
| <b>Develop wage survey document</b>   | Week 3                |
| <b>Send wage survey document to participants</b>                                    | Week 4                |
| <b>Participants complete wage survey</b>  | Weeks 5,6 and 7       |
| <b>Gather Data and conduct analysis including compression</b>                       | Weeks 8, 9, 10 and 11 |
| <b>Preliminary report on salaries to City</b>                                       | Week 12               |
| <b>Final report delivered</b>   | Week 16               |

## **DELIVERABLES:**

1. A written report outlining the findings of the salary study.
2. A written summary analysis of the salary surveys conducted for the project will be produced.
3. A written report outlining compensation administration strategies to address organizational pay issues.
4. Institute faculty and staff will present the findings of the project to the City Manager, Assistant City Manager, Human Resources Director as well as other appropriate staff.

## **PROJECT TIMELINE\*:**

Institute of Government faculty and staff will commence activities related to the salary study on June 1, 2026. Initial activities include onsite orientation sessions with department directors/assistant department directors. During the orientation session, Institute of Government faculty and staff will discuss the project methodology and timeline. Institute of Government faculty and staff will also meet individually with city management and department heads to discuss compensation-related issues.

Next, the project will involve the collection and analysis of a variety of salary survey data and developing a new compensation plan. The final steps in the project will involve reviewing the preliminary results with the City Manager and appropriate staff. The final report may be presented to the City Council (if requested). A preliminary cost estimate and report will be submitted for review by September 30, 2026, and a final report submitted by October 31, 2026.

The Institute of Government faculty and staff will remain available to assist with implementation and training related to the study considerations until January 31, 2027.



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*\*Please note that the timeline presented in this proposal is subject to timely response in each project phase. Client's timely response(s) to information requests and scheduling of project meetings can help with project progression. The final timeline (including start date) will be finalized at the time of a signed agreement.*

**COST:**

A fixed fee of \$15,136 would be required to fund the project. The Institute of Government is willing to adjust the scope of work and costs accordingly to meet the City's needs. This proposal will be valid for 60 days from the date of issuance (May 19, 2026) and honored upon acceptance within that timeframe thereafter pursuant to execution of a contract.

Upon receipt of invoices, the City of Snellville will pay the University of Georgia Institute of Government a fixed fee of \$15,136 being due December 31, 2026. The invoices will be directed to Matthew Pepper, City Manager, City of Snellville, 2342 Oak Road, Snellville, Georgia 30078. Phone: 770.985.3502. Email: [mpepper@snellville.org](mailto:mpepper@snellville.org)



**BIOGRAPHIES OF ASSIGNED STAFF**

**Dan Lasseter – Talent Insights Unit Manager**

Mr. Lasseter oversees the work of the Talent Insights Unit at the Institute of Government. His work includes providing 360-degree leadership assessments for high-level management positions in governmental and nonprofit organizations. Executive searches for high-level leadership positions in public sector organizations by screening and vetting potential candidates, as well as providing onsite consultation during the candidate interview process. He is closely involved with employment testing for public safety agencies, which includes job analysis, job knowledge test development and assessment center design and administration. Additionally, he manages the certification program for the Georgia Local Government Personnel Association. Dan is active in the American Society for Public Administration and serves on the society's national council, representing the southeastern United States, and serves on the board of directors of the Southeastern Conference for Public Administration.

**Sam Trager – Project Manager**

Mr. Trager will serve as project manager for this assignment. His responsibilities include assisting governments with Compensation and Classification studies. He works with cities, counties, and various agencies to ensure pay plans are internally equitable and externally competitive in order to aid in the recruitment and retention of employees. Additionally, Sam assists with a variety of Human Resources related projects.

Sam has over 30 years of local government human resources experience. Prior to joining the Institute of Government, Sam served as Human Resources Director for the City of Milton, Georgia with full responsibility for Compensation and Benefits, Recruitment and Retention, Employee Relations, Payroll and HRIS, and Safety and Risk Management. Also, Sam has served as the Director of Human Resources for Hall County, GA and Compensation and Benefits Manager for both Athens-Clarke County and Gainesville-Hall County, GA. He has also worked in public sector executive search for several years.

**Martina Tryman – Research Professional**

As a Research Professional, Ms. Tryman assists with various projects within the Government Services & Research unit. Martina supports the research, design, and implementation of classification and compensation studies for state and local government agencies. Martina aids with research, development, implementation, and evaluation of job analysis, employee interviews, salary surveys, writing job descriptions, data management and analysis support. She also helps with administrative duties related to classification and compensation analysis.

Prior to her current role, Martina worked within the Talent Insights Unit as a Program Coordinator. Before joining the Carl Vinson Institute of Government, Martina worked with the UGA Office of Alumni Relations where she provided support to the executive director and the UGA Alumni Association Board of Directors. Before joining the Office of Alumni Relations, Martina worked in the private sector at a telemarketing company as a quality analyst and account administrator. In addition, she's worked at the John C. Stennis Institute of Government at



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Mississippi State University on various research projects including salary and phone surveys. Martina is a member of the Society for Human Resource Management and holds a SHRM-CP certification.

**CAPABILITIES OF THE VINSON INSTITUTE:**

The mission of the Institute of Government is to improve governance and the lives of people in Georgia. In carrying out this mission, the Institute can call on the wide-ranging knowledge base of the University of Georgia as well as on over 90 years of direct service experience in providing technical assistance, training, research, and policy analysis to local and state governments in Georgia. The Institute of Government is among the most highly-rated university-based organizations designed specifically to span the gap between best practices research and the existing practice of government. The Institute of Government has developed expertise in numerous areas of public policy, public management, training, and human services and resource development. Most importantly for the purposes of this proposal, the Institute of Government's Government Services and Research (GSR) Division has tremendous experience with assisting local governments with human resource management technical assistance projects.

An Institute of Government representative will oversee the project. The Institute of Government has a considerable amount of expertise working with local governments and public sector organizations in the areas of position classification and compensation, job descriptions, salary and employee benefits surveys, executive searches, and general human resource management.

The Institute of Government focuses on providing customized research projects based upon the unique and specific needs of each local government. We have several experts in this arena that can be called upon to provide additional technical support. We stand ready to meet your applied research and training needs! For additional information please contact:

Sam Trager  
Sam.trager@uga.edu  
706.542.5437 - office  
770.283.0732 - cell

Or

Martina Tryman matryman@uga.edu

STATE OF GEORGIA  
CITY OF SNELLVILLE  
ORDINANCE NO. 2026-03

AN ORDINANCE TO AMEND THE SOLID WASTE ORDINANCE (CHAPTER 46); TO PROVIDE FOR AND AMEND PROCEDURES FOR SOLID WASTE; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the duly elected governing authority of the City of Snellville, Georgia (the “City”) is the Mayor and Council; and

WHEREAS, the Mayor and the Council of the City of Snellville, Georgia, desire to amend portions of its solid waste ordinance; and

WHEREAS, the Mayor and Council of the City of Snellville, Georgia deem such amendment to be for the betterment and general welfare of the City of Snellville and its inhabitants; and,

IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF SNELLVILLE, GEORGIA, and by the authority thereof:

**Section 1.** Chapter 46 of the Ordinance of the City of Snellville, Georgia is hereby deleted and replaced with the following:

**“Sec. 46-1. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Ashes* means the residue from the burning of wood, coal, coke or other combustible materials.

*Bin* means a specially furnished plastic recycling container.

*Franchisee* means the vendor hired by the city or such vendor's successors or assigns.

*Garbage* means putrescible animal and vegetable wastes resulting from the handling, preparation, cooking and consumption of food.

*Garbage cart* means a plastic wheeled receptacle designed to hold household refuse and of a size suitable for the needs of a person.

*Haul-off service* means a service wherein a third party provides a container for solid waste on a temporary basis which is later removed by the third party for disposal elsewhere. For the purposes of this chapter of the Code of Ordinances, container shall include open-top and roll-off dumpsters and three cubic yard "bagster" or similar type bag, but shall not include front-load dumpsters.

*Prescribed container* includes, but is not limited to, garbage carts, recycling bins, bags, boxes or garbage cans.

*Recovered materials* means those materials which have a known use, reuse or recycling potential, can be feasibly used, reused or recycled, and have been diverted or removed from the solid waste stream for sale, use, reuse or recycling, whether or not subsequent separation and processing is required.

*Recovered materials processing facility* means a facility engaged solely in the storage, processing and resale or reuse of recovered materials. Such term shall not include a solid waste handling facility; provided, however, any solid waste generated by such facility shall be subject to all applicable laws and regulations relating to such solid waste.

*Recyclable items* means, but is not limited to, glass, cardboard, oil, aluminum, paper, metal, newspaper, magazines and plastic.

*Refuse* means all putrescible and nonputrescible solid wastes, except body wastes, including garbage, rubbish, ashes, street cleanings, dead animals and solid market and industrial wastes.

*Rubbish* means nonputrescible solid wastes, excluding ashes, consisting of both combustible and noncombustible wastes, such as paper, cardboard, tin cans, yard clippings, wood, glass, bedding, crockery and similar materials.

*Solid waste* means discarded putrescible and nonputrescible waste, except water-carried body waste and recovered materials, and shall include garbage; rubbish, such as paper, cartons, boxes, wood, tree branches, yard trimmings, furniture and appliances, metal, tin cans, glass, crockery or dunnage; ashes; street refuse; dead animals; sewage sludges; animal manures; industrial waste, such as waste materials generated in industrial operations; residue from solid waste thermal treatment technology; food processing waste; demolition waste; abandoned automobiles; dredging waste; construction waste; and any other waste material in a solid, semisolid or liquid state not otherwise defined in this section.

*Yard trimmings* means nonputrescible solid wastes consisting of, but not limited to, shrub clippings, weeds, grass, leaves, limbs, trees and similar materials.

(Ord. of 3-16-1998, § 12-102; Ord. No. 2013-03, § 1, 2-25-2013; Ord. No. 2018-08, § 1, 7-9-2018)

Cross reference(s)—Definitions generally, § 1-2.

**Sec. 46-2. Franchise for collection.**

The city grants to the franchisee the exclusive right and privilege to operate and maintain a refuse collection service in, upon, along, across, above and over the streets, alleys, public ways and public places in the city. All refuse accumulated in the city shall be collected, conveyed and disposed of by the franchisee, and no other person shall collect, convey over any of the streets or alleys of the city or dispose of any refuse accumulated in the city. The city shall have exclusive control over the disposition of all recyclable items collected by the franchisee. The franchisee shall bear the costs related to the disposition of all recyclable items collected by the franchisee with the city retaining any proceeds received from their disposition except as otherwise provided for in this Code. Said franchise shall not apply to haul-off services provided on a temporary basis as defined in section 46-1.

(Ord. of 3-16-1998, § 12-103; Ord. No. 2018-08, § 1, 7-9-2018)

**Sec. 46-3. General supervision by franchisee.**

All refuse, recyclables and yard trimmings accumulated in the city shall be collected, conveyed and disposed of by the franchisee except as otherwise provided in this Code. The franchisee shall have the authority to recommend regulations concerning precollection practices, the days of collection, type and location of waste and recycling containers, and such other matters pertaining to the collection, conveyance and disposal of such items as it shall find necessary, and to recommend changes and modifications to such regulations, provided that such regulations are not valid without the consent of the mayor and city council.

(Ord. of 3-16-1998, § 12-104(1))

**Sec. 46-4. Fees and charges.**

Fees and charges for special services provided under this chapter shall be as set forth in the schedule of fees and charges on file in the office of the city clerk. The fees for standard residential weekly collection of refuse and recyclables, as specified in this chapter, and the process of how those fees will be billed are to be set by resolution of the mayor and council and shall be set forth in the schedule of fees and charges on file in the office of the city clerk.

(Ord. of 3-16-1998, §§ 12-107(1)—(3); Ord. of 10-18-1999, §§ 12-107(g)(3), (5); Ord. of 4-22-2000, § 12-107(2); Ord. No. 2013-03, § 2, 2-25-2013; Ord. No. 2025-12, § 1, 6-9-2025)

#### **Sec. 46-5. Precollection practices.**

It shall be the duty of the occupant or owner of any premises to keep items pending collection and disposal, as follows:

- (1) All refuse, recyclables and all yard trimmings shall be free from liquid and placed in prescribed containers for collection.
- (2) Small sticks, hedge clippings and small brush shall be placed in a standard yard waste bags or containers.
- (3) Tree branches and heavy brush (not to exceed two inches in diameter or four feet in length) shall be stacked in armload compact piles on the parkway in front of the residence adjoining the curb, but such piles shall not extend into the street. Such piles shall not be placed in prescribed containers but must have prescribed identification attached.
- (4) Rocks, bricks, dirt, tires, paint, batteries and animal waste shall not be collected.
- (5) All prescribed containers shall be kept clean and free of accumulated waste and shall be treated, if necessary, by the homeowner, with an effective insecticide to prevent a nuisance.
- (6) Each homeowner shall prevent the continued, excessive and unsightly accumulation of refuse, recyclable items and yard trimmings upon the property or public thoroughfares adjoining his property.
- (7) It shall be a violation of this chapter to place or cause to be placed in any prescribed container for collection any acid, explosive material, flammable liquids, hazardous waste or dangerous or corrosive material of any kind.
- (8) Bulk items (e.g., furniture, non-freon appliances and mattresses) may be placed at the curb after scheduling the pick up through Public Works...
- (9) Commercial waste generated from the conduct of business or commercial enterprise carried on from a residential unit will not be collected except on a special fee basis.
- (10) Ashes shall be placed and maintained in separate containers. It will be the responsibility of the customer to ascertain that all ashes are cool and that no hot coals remain.
- (11) Only prescribed containers for refuse, recyclable items and yard trimmings shall be placed at the curb..
- (12) Refuse, recyclables and yard trimmings shall be put out for collection by 6:00 a.m. on pickup days but shall not be placed in front of the residence more than 24 hours prior to the regularly scheduled pickup time. Garbage carts and recycling bins shall not be left in front of the residence more than 24 hours following the regularly scheduled pickup time. The garbage carts and recycling bins shall then be stored or placed only in the side or rear yard, inside enclosed structures or where they are otherwise not visible from the street. Townhome or condo units with a common wall

or walls bordering the adjacent unit, which are unable to store refuse bins and carts in rear yard or enclosed structure due to lack of exterior access, must store garbage carts and recycling bins as close to the townhome or condo unit as possible.

- (13) Residential property owners shall not dispose of refuse, recyclable items or yard trimmings from other residences. Two families shall not share service at one residence.
- (14) No person may remove any refuse, recyclable items or yard trimmings from any container in the possession of another person without the express permission from the owner of such container.
- (15) All recyclable items shall be free of liquid, rinsed and have the tops removed. Plastic items shall be flattened. Paper products shall be stacked and kept dry.
- (16) The generator of recyclable items not included in the city's solid waste franchise agreement which have not been discarded or commingled with solid waste retains ownership of those items until the generator thereof donates or sells such items to another person. Such generator shall not be required to convey, donate or sell such items to the franchisee. Any recovered materials processing facility shall have the right to receive, purchase, accept and transport such items from such generator, buy-back center or drop box.
- (17) No prescribed container, except garbage carts, shall weigh more than 50 pounds.

Nothing contained in this section is intended in any manner either to limit the ability of any person from collecting the recyclable items from their household and disposing of those recyclable items in any lawful manner or to abrogate the rights of any person in the city from conducting an in-house recycling program.

(Ord. of 3-16-1998, § 12-105(1); Ord. No. 2013-03, § 5, 2-25-2013; Ord. No. 2018-08, § 1, 7-9-2018)

Editor's note(s)—Section 3 of Ord. No. 2013-03, adopted Feb. 25, 2013 deleted former § 46-5 entitled "Deposit fees" which derived from: Ord. of Mar. 16, 1998, § 12-107(4); and Ord. of Jan. 17, 2000.

#### **Sec. 46-6. Responsibility and maintenance of containers.**

- (a) Prescribed residential and commercial refuse containers shall be provided by the franchisee and constructed according to the franchisee's specifications within parameters agreeable to the city. All prescribed containers shall be maintained in a good condition by the franchisee. Any container that does not conform to the provisions of this chapter, or that may have ragged or sharp edges or any other defect liable to hamper or injure the customer or person collecting the contents thereof, shall be promptly replaced or repaired by the franchisee upon notice. Any person who abuses or willfully damages any prescribed container shall be held liable for the cost of the repair or replacement of such container

and/or denied service. The franchisee shall clean or replace commercial containers upon request by the city.

- (b) Haul-off service containers, as defined in section 46-1, shall be provided by the haul-off service and are subject to the following:
  - (1) All haul-off containers shall be constructed within parameters agreeable to the City of Snellville Department of Planning and Development.
  - (2) All haul-off containers shall be maintained in a good condition by the haul-off service. Any container that does not conform to the provisions of this chapter, or that may have ragged or sharp edges or any other defect liable to hamper or injure the customer or person collecting the contents thereof, shall be promptly replaced or repaired by the haul-off service upon notice. The haul-off service shall clean or replace haul-off containers upon request by the city.
  - (3) When possible, haul-off service containers shall be placed on the driveway or other hard-surfaced area and located at least five feet from the side property line and ten feet from any public or private street and may not be placed in the street or block any sidewalk or placed where it can obstruct or diminish a motor operator's view of other vehicles, bicycle or pedestrian ways, or placed in a manner that obstructs any fire hydrant.
  - (4) Haul-off service containers shall not be permitted within a required landscape area; buffer area; areas that are considered environmentally sensitive; within any drainage easement; or on top of a septic tank or septic system drain field.
  - (5) The area around the haul-off container shall be kept free of debris and litter and shall be in strict compliance with the refuse provisions of the city's property maintenance code.

(Ord. of 3-16-1998, § 12-105(2)(a); Ord. No. 2018-08, § 1, 7-9-2018)

Editor's note(s)—Section 4 of Ord. No. 2013-03, adopted Feb. 25, 2013 deleted former § 46-6 entitled "Returned check service charge" which derived from: Ord. of Mar. 16, 1998, § 12-107.

#### **Sec. 46-7. Residential garbage bags.**

All refuse placed in residential garbage carts must be in plastic garbage bags durable enough to withstand splitting or tearing under normal use.

(Ord. of 3-16-1998, § 12-105(2)(c))

#### **Sec. 46-8. Storing of refuse in public places; depositing in water.**

- (a) No person shall place any refuse, recyclable items or yard trimmings in any street, alley or other public place in the city without such items being in proper containers for collection or under express approval by the franchisee.

(b) No person shall throw or deposit any refuse, recyclable items or yard trimmings in any stream or other body of water.

(Ord. of 3-16-1998, § 12-105(3)(a))

Cross reference(s)—Streets, sidewalks and public places, ch. 50.

**Sec. 46-9. Unauthorized accumulation.**

Any unauthorized accumulation of refuse, recyclable items or yard trimmings on any premises is declared to be a nuisance and is prohibited. Failure to remove any existing accumulation of refuse within 30 days after notice to do so shall be deemed a violation of this chapter.

(Ord. of 3-16-1998, § 12-105(3)(a)(1))

**Sec. 46-10. Scattering of refuse onto public property.**

No person shall cast, place, sweep or deposit anywhere within the city any refuse, recyclable items or yard trimmings in such a manner that such material may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway or other public place or onto any occupied premises within the city.

(Ord. of 3-16-1998, § 12-105(3)(a)(2))

Cross reference(s)—Streets, sidewalks and public places, ch. 50.

**Sec. 46-11. Scattering of refuse by animals or elements; spilling by franchisee.**

(a) When a resident of the city places his refuse, recyclable items or yard trimmings at the curb, and it is subsequently scattered by animals or the elements, the resident shall clean up the debris.

(b) When the franchisee spills or scatters refuse, recyclable items or yard trimmings during the collection process, it shall be the responsibility of the franchisee to clean up the debris.

(Ord. of 3-16-1998, § 12-105(3)(b))

Cross reference(s)—Animals, ch. 14.

**Sec. 46-12. Unauthorized use of commercial dumpsters.**

No person shall place any refuse, recyclable items or yard trimmings in any commercial dumpster in the city unless the refuse, recyclable items or yard trimmings in question have been generated by the commercial customer or its agent who actually pays for the dumpster.

(Ord. of 3-16-1998, § 12-105(3)(c))

**Sec. 46-13. Points of collection by franchisee.**

Prescribed containers for household garbage, recyclable items and yard trimmings shall be placed for collection within three feet of the curb adjoining the residence, but shall not be

placed in or extend into the street or beyond the curb. An exception may be made when the public works department is notified that physical limitations prevent a person from taking the refuse, recyclable items and yard trimmings to the curb. In the case of a residence in which no person is physically able to take the refuse, recyclable items and yard trimmings to the curb, that person may be allowed to place the prescribed containers near the house in the driveway, but only after written application and approval by the public works department. The public works department shall have full discretion to determine such allowances.

(Ord. of 3-16-1998, § 12-105(4); Ord. No. 2013-03, § 6, 2-25-2013)

#### **Sec. 46-14. Residential collection.**

- (a) Refuse, recyclable items and yard trimmings accumulated by residents shall be collected from the curb once each week. Refuse and recyclable items will be collected on the same day each week.
- (b) The franchisee shall collect the contents of the prescribed containers for refuse, recyclables and yard trimmings from each residence during a collection period. The customer may make special arrangements for the franchisee to pick up reasonable amounts of refuse and recyclables, in addition to those kept in the prescribed containers, by receiving approval from the public works department. The franchisee will pick up reasonable additional amounts of refuse and recyclables for two consecutive weeks following the date the public works department approves the customer's request.
- (c) All refuse and rubbish shall meet all federal and state requirements for disposal in a sanitary landfill.
- (d) The list of recyclable items which may be picked up at the curb by the franchisee shall be consistent with any agreement approved by the city council between the city and franchisee. A current list of recyclable items will be available in the city clerk's office and on the city web site.
- (e) Yard trimmings shall be picked up on a call-in basis only and shall not be mixed with refuse for pickup at the curb. Such trimmings shall be contained in official City of Snellville-approved yard waste bags, or marked with prescribed identification.
- (f) Notwithstanding any other provision of this chapter or any other ordinance to the contrary, in order to obtain a residential building permit, the applicant for such permit must execute a solid waste disclosure form from the city, and establish a sanitation account for the collection and removal of all construction debris and other solid waste generated during the construction period.

(Ord. of 3-16-1998, § 12-106(1); Ord. No. 2013-03, § 7, 2-25-2013)

#### **Sec. 46-15. Commercial collection.**

- (a) Notwithstanding any other provision of this chapter or any other ordinance to the contrary, in order to obtain a business license, the applicant for such license must execute and maintain a solid waste disclosure form from the city.

- (b) Notwithstanding any other provision of this chapter or any other ordinance to the contrary, in order to obtain a commercial building permit, the applicant for such permit must execute a solid waste disclosure form from the city and shall be required to establish, maintain, and keep current a commercial sanitation account.
- (c) Frequency, time and place of collection for commercial entities shall be determined by the public works department in accordance with its ability to provide the service and the particular needs of each commercial entity. Hotels, restaurants and such other businesses and institutions as it is deemed necessary may enter into an agreement for a greater frequency of collections. Where it is necessary to protect the public health, the mayor and city council shall have the authority to require that more frequent collections be made.
- (d) A maximum of six tons (or the specified amount consistent with any agreement approved by the city council between the city and franchisee) will be hauled in roll-off containers. Forty-yard containers will not be available for construction. Overloading will be the responsibility of the user. Any damage to the equipment, containers or trucks owned by the franchisee due to improper loading, as to type of material, loading to one side or overloading, will be the responsibility of the user.
- (e) Off-loading will be the responsibility of the user. Damage to trees, shrubs, underground water lines, sewer lines, gas lines, driveways, pavement, etc., at the site, will be the responsibility of the user.
- (f) Refuse and rubbish shall meet all federal and state requirements for disposal in a sanitary landfill. Any refuse or rubbish which may require other than the routine method for disposal will be priced individually.
- (g) Neither the city, nor the franchisee shall be held responsible for items left in commercial refuse container enclosures or near commercial refuse containers.
- (h) There shall be no collections before 6:00 a.m. or after 11:00 p.m.

(Ord. of 3-16-1998, § 12-106(2); Ord. No. 2013-03, § 8, 2-25-2013)

**Sec. 46-16. Holidays.**

The franchisee may not make collections on certain holidays per the franchisee's notice to the City of such holidays. If such a holiday is also a usual collection day, those persons affected will receive service that week on a revised schedule agreeable to the city and the franchisee. Commercial container collections may be made at other than usual times on holidays.

(Ord. of 3-16-1998, § 12-106(3))

**Sec. 46-17. Severe weather.**

In case of severe weather conditions, including ice storms, the franchisee and the city shall not be bound to:

- (1) Regular route schedules; and

- (2) Collect extraordinary amounts of tree limbs and rubbish resulting from such weather conditions;

The rules and regulations regarding precollection practices shall continue to apply.

(Ord. of 3-16-1998, § 12-106(4))

**Sec. 46-18. Recycling services.**

Comprehensive recycling services will be provided to all persons, including, but not limited to, commercial establishments. All industrial, commercial and institutional properties may establish programs for the reduction of solid waste generated on their properties subject to approval by the city.

(Ord. of 3-16-1998, § 12-104(2, 3))

**Sec. 46-19. Recycling center.**

There shall be established the Snellville Recycling Center operated by the city.

(Ord. of 3-16-1998, § 12-111)

**Sec. 46-20. Violation; penalty.**

Any person convicted of violating any of the provisions of this chapter shall be punished as provided in section 1-11.

(Ord. of 3-16-1998, § 12-110)

**Secs. 46-21—46-55. Reserved.**

***ARTICLE II. LITTER CONTROL***

***DIVISION 1. GENERALLY***

**Sec. 46-56. General provisions.**

- (a) *Purpose and intent.* The purpose of this article is to protect the public health, safety, environment, and general welfare through the regulation and prevention of litter. The objectives of this article are:
  - (1) Provide for uniform prohibition throughout the city of any and all littering on public or private property; and
  - (2) Prevent the desecration of the beauty and quality of life of the city and prevent harm to the public health, safety, environment, and general welfare, including the degradation of water and aquatic resources caused by litter.
- (b) *Applicability.* This article shall apply to all public and private property within the city.
- (c) *Compatibility with other regulations.* This article is not intended to interfere with, abrogate, or annul any other ordinance, rule or regulation, statute, or other provision of law. The requirements of this article should be considered minimum requirements, and

where any provision of this article imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall be considered to take precedence.

- (d) *Severability.* If the provisions of any article, section, subsection, paragraph, subdivision or clause of this article shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this article.
- (e) *Definitions.* The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Aircraft* means any contrivance invented, used or designed for navigation or for flight in the air. The term shall include helicopters and lighter-than-air dirigibles and balloons.

*Construction site* means any private or public property upon which repairs to existing buildings, construction of new buildings or demolition of existing structures is taking place.

*Litter* means any organic or inorganic waste material, any animal excrement or feces, rubbish, refuse, garbage, trash, hulls, peelings, debris, grass, weeds, ashes, sand, gravel, slag, brickbats, metal, plastic, and glass containers, broken glass, dead animals or intentionally or unintentionally discarded materials of every kind and description which are not "waste" as such term is defined in O.C.G.A. § 16-7-51(6). For purposes of animal excrement or feces, the owner of record of the animal and/or any adult in the possession or control of the animal at the time of the littering shall bear the responsibility of any violation.

*Loading and unloading docks* means any dock space or area used by any moving vehicle for the purpose of receiving, shipping and transporting goods, wares, commodities and persons located on or adjacent to any stream, river or land.

*Private premises* means all property, including, but not limited to, vacant land or any land, building or other structure designed or used for residential, commercial, business, industrial, institutional or religious purposes, together with any yard, grounds, walk, driveway, fence, porch, steps, vestibule, mailbox and other structure appurtenant thereto.

*Public place* means any and all streets, sidewalks, boulevards, alleys or other public ways, lakes, rivers, watercourses or fountains, and any and all public parks, squares, spaces, grounds and buildings.

*Public receptacle* means any receptacle provided by or authorized by the city.

*Unsolicited advertising material* means any printed or written matter, any sample or device, dodger, circular, leaflet, pamphlet, paper, booklet, donation bag or any other printed matter or literature which is not delivered by the United States Postal Service.

*Vehicle* means every device in, upon or by which any person or property is or may be transported or drawn upon land or water, including devices used exclusively upon stationary rails or tracks.

(Code 1977, § 31-121(1); Ord. of 6-28-2004(3); Ord. No. 2014-05, 6-9-2014; Ord. No. 2019-05, § 1, 4-22-2019)

Cross reference(s)—Definitions generally, § 1-2.

**Sec. 46-57. Prohibition against littering public or private property or waters.**

It shall be unlawful for any person or persons to dump, deposit, throw or leave or to cause or permit the dumping, depositing, placing, throwing or leaving of litter on any public or private property in this or any waters in the city unless:

- (1) The property is designated by the state or by any of its agencies or political subdivisions for the disposal of such litter, and such person is authorized by the proper public authority to use such property;
- (2) The litter is placed into a receptacle or container installed on such property.

(Code 1977, § 31-121(2); Ord. of 6-28-2004(3))

**Sec. 46-58. Prevention of scattering.**

Persons placing litter in public receptacles or in authorized private receptacles shall do so in such a manner as to prevent such litter from being carried or deposited by the elements upon any public place or private premises.

(Code 1977, § 31-121(3))

**Sec. 46-59. Upsetting or tampering with receptacles.**

It shall be unlawful for any person to upset or tamper with a public or private receptacle designed or used for the deposit of litter or cause or permit the contents of such receptacle to be deposited or strewn in or upon any public place or private premises.

(Code 1977, § 31-121(4))

**Sec. 46-60. Sidewalks and alleys.**

Persons owning, occupying or in control of any public place or private premises shall keep the sidewalks and alleys adjacent thereto free of litter, and shall maintain such receptacles as may be required by this chapter.

(Code 1977, § 31-121(5))

Cross reference(s)—Streets, sidewalks and public places, ch. 50.

**Sec. 46-61. Private premises.**

- (a) The owner or person in control of any private premises shall at all times maintain such premises free of litter.
- (b) The owner or person in control of any private premises shall maintain authorized private receptacles for collection in such a manner that litter will be prevented from being carried or deposited by the elements upon any public place or private premises.

(Code 1977, § 31-121(6))

**Sec. 46-62. Vehicles.**

- (a) It shall be unlawful for any person, while the operator of or passenger in a vehicle, to deposit litter upon any public place or private premises.
- (b) It shall be unlawful for any person to drive or move any truck or other vehicle within the city unless such vehicle is so constructed or loaded as to prevent any load, contents or litter from being blown or deposited upon any public place or private premises. No person shall drive or move any vehicle or truck within the city, the wheels or tires of which carry onto or deposit in any public place or private premises, mud, dirt, sticky substances, litter or foreign matter of any kind.

(Code 1977, § 31-121(7))

Cross reference(s)—Traffic and vehicles, ch. 58.

**Sec. 46-63. Aircraft.**

No person in an aircraft shall throw out, drop or deposit any litter within the city.

(Code 1977, § 31-121(8))

**Sec. 46-64. Posting of notices.**

No person shall post or affix any notice, poster or other paper or device, calculated to attract the attention of the public, upon any public place or private premises, except as may be authorized or required by law.

(Code 1977, § 31-121(10))

**Sec. 46-65. Construction sites.**

- (a) Each contractor shall be responsible for the job site in such a manner that litter will be prevented from being carried or deposited by the elements upon any public place or private premises.
- (b) Litter or other debris, including dirt and mud, deposited as the result of the normal construction process upon any public place or private premises, shall be removed.

(Code 1977, § 31-121(11))

Cross reference(s)—Buildings and building regulations, app. A, ch. 300 et seq.

**Sec. 46-66. Loading and unloading docks.**

The person owning, operating or in control of a loading or unloading dock shall maintain authorized private receptacles for collection of litter, and shall at all times maintain the dock area free of litter in such a manner that litter will be prevented from being carried or deposited by the elements upon any public place or private premises.

(Code 1977, § 31-121(12))

**Sec. 46-67. Violations, enforcement and penalties.**

- (a) *Violations.* It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this article. Any person who has violated or continues to violate the provisions of this article, may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise sentenced in a manner provided by law.
- (b) *Evidence.*
  - (1) Whenever litter is thrown, deposited, dropped or dumped from any motor vehicle, boat, airplane, or other conveyance in violation of this article, it shall be prima facie evidence that the operator of the conveyance has violated this article.
  - (2) Except as provided in subsection (b)(1), whenever any litter which is dumped, deposited, thrown or left on public or private property in violation of this article is discovered to contain any article or articles, including but not limited to, letters, bills, publications or other writing which display the name of the person thereon in such a manner as to indicate that the article belongs or belonged to such person, it shall be a rebuttable presumption that such person has violated this article.
- (c) *Penalties.* Any person who violates this article shall be guilty of a violation and, upon conviction thereof, shall be punished as follows:
  - (1) By a fine of not less than \$200.00 and not more than \$1,000.00; and
  - (2) In addition to the fine set out in subsection (1) above, the violator shall reimburse the city for the reasonable cost of removing the litter when the litter is removed or is ordered to be removed by the city; and
  - (3)
    - a. In the sound discretion of the court, the person may be directed to pick up and remove from any public street or highway or public right-of-way for a distance not to exceed one mile any litter he has deposited and any and all litter deposited thereon by anyone else prior to the date of execution of sentence; or
    - b. In the sound discretion of the court, the person may be directed to pick up and remove any and all litter from any public property, private right-of-way, or with prior permission of the legal owner or tenant in lawful possession of such property, any private property upon which it can be established by competent evidence that he has deposited litter. Pick up and removal shall include any and all litter deposited thereon by anyone prior to the date of execution of sentence; and

(4) The court may publish the names of persons convicted of violating this article.

(d) *Enforcement.* All law enforcement agencies, officers and officials of this state or any political subdivision thereof, or any enforcement agency, officer or any official of any commission of this state or any political subdivision thereof, are hereby authorized, empowered and directed to enforce compliance with this article.

(Ord. of 6-28-2004(3))

**Secs. 46-68—46-88. Reserved.**

## *DIVISION 2. LITTERING BY UNSOLICITED ADVERTISING<sup>1</sup>*

### **Sec. 46-89. Public places.**

It shall be unlawful for any person to deposit any unsolicited advertising materials in or upon any public place; provided, however, that it shall not be unlawful on any public place for any person to hand out or distribute, without charge to the receiver, any advertising materials to any person willing to accept such advertising material.

(Ord. No. 2019-05, § 2, 4-22-2109)

Cross reference(s)—Streets, sidewalks and public places, ch. 50.

### **Sec. 46-90. Private places.**

It shall be unlawful for any person to deposit or distribute any unsolicited advertising material in or upon any private premises, including mailboxes and their supports except by handing or transmitting such advertising material directly to the occupant of such private premises.

(Ord. No. 2019-05, § 2, 4-22-2109)

### **Sec. 46-91. Exemption for subscribed or requested materials or material sent lawfully though the United States mail.**

The restrictions of this division shall not apply to the distribution upon private premises of advertising materials under the following circumstances:

- (1) Materials subscribed to or requested by the occupants of the private residence;
- (2) Materials distributed for political campaigns;
- (3) Materials distributed by government or public schools;
- (4) Non-profit organizations registered with the Secretary of State of the State of Georgia; and

- (5) Materials which are lawfully delivered through the United States mail.

Notwithstanding any of the aforementioned exemptions, no materials shall be placed on private property in such a manner as to allow the materials to be blown, carried away by the elements, or deposited on any public place including streets, road rights-of-way or adjoining private premises. Furthermore, no materials shall be attached to a mailbox used for distribution of United States mail in violation of federal law and no materials may be delivered by leaving the material on the ground unprotected or in plastic bags.

(Ord. No. 2019-05, § 2, 4-22-2109)

**Sec. 46-92. Placing on vehicles.**

It shall be unlawful for any person to deposit any unsolicited advertising material in or upon any vehicle unless the occupant of such vehicle is willing to accept the advertising.

(Ord. No. 2019-05, § 2, 4-22-2109)

Cross reference(s)—Traffic and vehicles, ch. 58.

**Sec. 46-93. Violations, enforcement and penalties.**

- (a) *Violations.* It shall be unlawful for any person, organization, affiliated group or corporation to violate any provision of this ordinance, to fail to comply with any of the requirements of this division or for any person or supervisory personnel of such organization, affiliated group or corporation to direct any other person to conduct an activity which would result in a violation of this division. Any person, organization, affiliated group or corporation who has violated, continues to violate or directs another to perform an activity which violates this division may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise sentenced in a manner provided by law.
- (b) *Evidence.*
- (1) Whenever unsolicited advertising material is thrown, deposited, attached, dropped, or otherwise placed upon private property, it shall be prima facie evidence that the person placing such material has violated this division.
  - (2) Whenever any unsolicited advertising material which is thrown, deposited, attached, dropped, or otherwise placed upon private property in violation of this division is discovered to display the name of the person, organization, affiliated group or corporation distributing the advertising, it shall be a rebuttable presumption that such person, organization, affiliated group or corporation has violated this division.
- (c) *Penalties.* Any person, organization, affiliated group or corporation who violates this division or directs another to conduct an activity which violates this division shall be guilty of a violation and, upon conviction thereof, shall be punished as follows:
- (1) By a fine of not less than \$200.00 and not more than \$1,000.00 per occurrence; and

- (2) In addition to the fine set out in subsection (c)(1) above, the violator shall reimburse the city for the reasonable cost of removing the unsolicited advertising material when the material is removed or is ordered to be removed by the city; and
  - (3) a. In the sound discretion of the court, the person, organization, affiliated group or corporation may be directed to pick up and remove from any public street or highway or public right-of-way for a distance not to exceed one mile any unsolicited advertising material it has deposited or directed to be deposited and any and all unsolicited advertising material deposited thereon by anyone else prior to the date of execution of sentence; or  
b. In the sound discretion of the court, the person, organization, affiliated group or corporation may be directed to pick up and remove any and all unsolicited advertising material from any public property, private right-of-way, or with prior permission of the legal owner or tenant in lawful possession of such property, any private property upon which it can be established by competent evidence that he has deposited litter. Pick up and removal shall include any and all unsolicited advertising material deposited thereon by anyone prior to the date of execution of sentence.
  - (4) The court may publish the names of persons, organization, affiliated group and corporation convicted of violating this division.
- (d) *Enforcement.* All law enforcement agencies, officers and officials of this state or any political subdivision thereof, or any enforcement agency, officer or any official of any commission of this state or any political subdivision thereof, are hereby authorized, empowered and directed to enforce compliance with this division.

(Ord. No. 2019-05, § 2, 4-22-2109)

**Secs. 46-94—46-115. Reserved.”**

**Section 2.** (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or

unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

**Section 3.** All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

**Section 4.** This Ordinance was adopted \_\_\_\_\_, 2026. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Barbara Bender, Mayor

\_\_\_\_\_  
Norman Carter, Mayor Pro Tem

*ATTEST:*

\_\_\_\_\_  
Richelle Brown, Council Member

\_\_\_\_\_  
Melisa Arnold, City Clerk

\_\_\_\_\_  
Catherine Hardrick, Council Member

*APPROVED AS TO FORM:*

\_\_\_\_\_  
Kerry Hetherington, Council Member

\_\_\_\_\_  
John J. Crowley, City Attorney  
Tallant Howell, Attorneys at Law

\_\_\_\_\_  
Shaunt'e Jermaine Pitt, Council Member



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## Agenda Item Summary

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**Date:** May 27, 2026

**Prepared by:** Chief G. Perry

**Agenda item:**

**Consideration and Action on Surplus of Police Vehicles and Equipment**

1. 2010 Nissan Altima VIN # 1N4AL2APOAN473555 (Court Order surplus/auction)
2. Police Unit 206 – 2014 Dodge Durango AWD – 1C4RDJFG1EC596988
3. Police Unit 207 – 2014 Dodge Durango AWD – 1C4RDJFG3EC599200
4. American Aluminum Vault System 48"W x 28.5"D x 12"H, Matte Black – no longer compatible with the vehicles in our fleet.

**Background:**

Units 206 and 207 have high mileage and multiple mechanical issues so the repairs would exceed the value of the vehicles. The Nissan was seized by a Snellville Police Officer assigned as a TFO (Task Force Officer) to GMTF (Gwinnett Metro Task Force) on Sept 3, 2022. After the seizure it went through Superior Court and was awarded to the City on April 23, 2026 but further stated that the vehicle shall be sold at public auction.

**Financial Impact:**

There is no cost to list the items on GovDeals, the buyer pays the commission.

**Recommendation:**

Approve the surplus of the equipment for disposal.

**Action requested:**

Motion and affirmative vote to approve the listed equipment for surplus.

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## Agenda Item Summary

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**Date:** May 27, 2026

**Prepared By:** Matthew Pepper, City Manager

**Agenda Item:** Consideration and Action on Approval of the Engagement Letter with CKH CPAs & Advisors for Auditing Services

**Background:** The City's fiscal year begins on July 1<sup>st</sup> and ends on June 30<sup>th</sup>. Per state code (O.C.G.A 36-81-7.), the City is required to complete an annual audit. In previous years, James Whitaker has served as the City's auditor. He has recently retired, and has recommended that the City hire CKH Group to provide auditing services.

**Financial Impact:** The total cost for the FY2026 audit is \$60,000. This is paid from the General Fund.

**Action Requested:** VOTE to approve engagement letter with CKH Group.

**Attachments:** Engagement Letter



April 28, 2026

City of Snellville  
Snellville City Hall  
2342 Oak Rd SW,  
Snellville, GA 30078

To the Honorable Mayor and Members of City Council

We are pleased to confirm our understanding of the services we are to provide for the City of Snellville, Georgia for the year ended June 30, 2026.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, the aggregated discretely presented component unit, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Snellville, Georgia (the "City") as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis,
- 2) Budgetary comparison schedules for the General Fund and Special Revenue Funds,
- 3) Schedule of Changes in the City's Net Pension and Related Ratios, and
- 4) Schedule of the City's Contributions.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

- 5) Combining and Individual Nonmajor Fund Statements and Schedules, and
- 6) Schedules of Projects Constructed with Special Purpose Local Option Sales Tax (SPLOST).

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 7) Introductory sections
- 8) Statistical sections, and
- 9) Comparative statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*.

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.



Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following preliminary significant risks of material misstatement as part of our audit planning, which are being communicated to comply with auditing standards and do not represent any specific finding and/or concerns related to the audit:

- 1) Override of internal controls by management
- 2) Improper revenue recognition due to fraud
- 3) Improper use of restricted resources

Our final communication of significant risks identified will take place upon completion of our audit.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.



The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.



You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relating to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

### **Other Services**

We will also assist in preparing the financial statements of the City in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the aforementioned documents prior to their issuance and have accepted responsibility for them.

In accordance with the AICPA Code of Professional Conduct and Government Auditing Standards (2021 Revision), we have evaluated the threats to our independence related to the provision of the nonaudit services described in our engagement letter. These services include assistance with the preparation of the financial statements, and related notes. Based on our evaluation, we have applied appropriate safeguards and conclude that our independence has not been impaired with respect to these nonaudit services. You have designated Chris Leighty, City Manager, to oversee the above services. This individual possesses the necessary skill, knowledge, and experience (SKE) to assume management responsibility and evaluate the adequacy and results of the services provided.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of CKH CPAs and Advisors, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be



made available upon request and in a timely manner to those charged with governance or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CKH CPAs and Advisors, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to aforementioned parties or its designee. The aforementioned parties or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Eon van Wyk is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit in September 2026.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed the following:

YE June 31, 2026: \$60,000

The proposed fees for the audits is a fixed fee and is based on the understanding that all items on the "Prepared by Client" (PBC) list will be provided in accordance with the agreed-upon timeline. Timely receipt of these items is critical to the efficient completion of the engagement. If the PBC items are not provided as scheduled, the audit will be paused and subject to rescheduling based on the availability of our audit team. Any such delays may impact the overall timeline and resource allocation for the engagement.

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs

#### **Use of CKH CPAs and Advisors, LLC. ("CKH ") Affiliates**

Appropriate use of technology and resources is an important aspect of serving you. In our delivery of Services, we may use the technology and resources of CKH affiliates in our service centers ("SC") located in Kiev, Ukraine; Cape Town, South Africa, Athens, Greece, Baku, Azerbaijan and Barcelona, Spain. SC's addresses are 19/91 Stetsenka str., suite 18, Kyiv, Ukraine, 04128, and The Vineyards Office Estate, 99 Jip de Jager Drive, Bellville, 7530, South Africa, Kalamioutou 17 & Skouze 5, 10560 Athens, Greece, 16th floor, Caspian Plaza Business Centre, J. Jabbarly 44, Baku, 1065 and Via Laietana,71, 08003, Barcelona, Spain. The Firm's contract with SC requires SC to maintain the confidentiality of any information provided to them in connection with providing the services.

Professional and regulatory standards require us to obtain your written consent prior to providing your companies information to SC. Your authorization includes all information in the possession of CKH that is necessary for the purpose of providing the Services covered by this engagement letter.

If you do not advise us that you wish to limit the duration of your consent, your consent is valid for one year from the date of signature or the time period necessary to complete the Services under this engagement letter, whichever is the lesser. If you wish, you may limit the amount, type, or scope of information disclosed by letting us know in writing. Additionally, CKH may use third-parties to provide administrative and operational support to CKH business operations. All of these third-party service providers are subject to confidentiality obligations to protect the confidentiality of client data. Such entities may be located within or outside the United States. To acknowledge your consent to the disclosure of information as set forth above, please sign this engagement letter.

#### **Confidentiality**

"Confidential Information" means all information provided to us by the Companies in the course of our engagement hereunder. All terms of this engagement letter, including the subject thereof ("City of Snellville"), are considered confidential. Confidential Information does not include any information which (i) is rightfully known to us prior to its disclosure; (ii) is released to any other personal or entity (including governmental organizations) without restriction; (iii) is independently



developed by us without use of or reliance on Confidential Information; or (iv) is or later becomes publicly available without violation of this engagement letter. The audit documentation for this engagement is the property of CKH and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of CKH personnel. The applicable regulator may intend, or decide, to distribute the copies or information contained therein to others, including other government agencies.

By your signature below, you agree that in connection with this engagement, we may communicate with you or others via electronic transmission. As electronic transmissions can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that electronic transmissions from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of electronic transmissions, or for the unauthorized use or failed delivery of electronic transmissions transmitted by us in connection with the performance of this engagement. In the course of delivering our professional services, we may utilize artificial intelligence tools to support tasks such as data processing, transcription, meeting documentation, and analytical procedures. These technologies are employed to enhance efficiency, accuracy, and overall service quality. By signing this engagement letter, you acknowledge and consent to our use of artificial intelligence tools in connection with your data and audit-related activities.

Notwithstanding the foregoing, we covenant that we have implemented or will implement administrative, physical and technical safeguards to protect all Confidential Information provided to us that are no less rigorous than accepted industry practices, and shall use commercially reasonable efforts to ensure that all such safeguards, including the manner in which Confidential Information is accessed, used, shared, stored, processed, disposed of and disclosed to us, comply with the applicable data protection and privacy laws, as well as the terms and conditions of this Agreement. In that regard, provided we meet the standard in the immediately preceding sentence, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of electronic transmission, including any consequential, incidental, direct, or indirect, or special damages, such as loss of sales or anticipated profits, or disclosure or communication of confidential or proprietary information.

### **Billings**

Our fees stated above are billed as the work progresses and are due upon receipt thereof. All unpaid balances not received within 30 days will be subject to a 1.5% finance charge per month. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for non-payment, you will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

### **Electronic Data Communication and Storage and Use of Third-Party Administrative Services**

In the interest of facilitating our services to you, we may send data over the Internet, store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third party vendors' secured portals or clouds. Your confidential electronic data may be transmitted or stored using these methods. We may use third party service providers to store or transmit this data, such as providers of tax return preparation software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We require our third-party vendors to do the same.

You recognize and accept that we have no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third party service providers during this engagement.

### **Reporting**

We will issue a written report upon completion of our audit of the City of Snellville, Georgia's financial statements. Our report will be addressed to management and those charged with governance of the City of Snellville, Georgia. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to



complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the City of Snellville and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

*CKH CPAs and Advisors, LLC*

Eon van Wyk, CPA  
CKH CPAs and Advisors, LLC

RESPONSE:

This letter correctly sets forth the understanding of the City of Snellville, Georgia.

Management signature:

Title: City Manager: Matthew Pepper

Date: \_\_\_\_\_

Governance signature:

Title: City Mayor: Barbary Bender

Date: \_\_\_\_\_



**SIGN  
HERE**



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## Agenda Item Summary

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**Date:** May 27, 2026

**Prepared By:** Matthew Pepper, City Manager

**Agenda Item:** Consideration and Action on Approval of a Proposal with Jacobs to Provide a Concept Plan for the City-owned Property Located at the Corner of Highway 124 and Oak Road.

**Background:** The City owns approximately 5.5 acres of land located at the corner of Highway 124 and Oak Road, across from The Grove at Towne Center (The Grove). The City purchased the land to redevelop it as a complementary use to The Grove.

As part of the redevelopment process, the City will undertake a market analysis and concept planning exercise prepared by a qualified engineering firm. The final deliverable will include a site plan of the preferred concept, a 3-dimensional massing model, a market analysis, and a feasibility and implementation strategy. With this information, the City can begin discussions with potential development partners.

**Financial Impact:** The total cost for the concept planning work is \$50,000. The study will be paid for by the General Fund.

**Action Requested:** VOTE to approve the Agreement with Jacobs to provide a concept plan for the 5.5 acres of City-owned property located at the corner of Highway 124 and Oak Road.

**Attachments:** Scope of Work with the Fee Breakdown.

# EXHIBIT 1

## SCOPE OF WORK

### CITY OF SNELLVILLE PLANNING SERVICES OAK STREET DEVELOPMENT CONCEPT

The City of Snellville is seeking to prepare a concept plan for potential development options at a site located at the corner of SR 124 and Oak Street. The City has engaged Jacobs to lead the technical development under the guidance of the City's Comprehensive Plan, constraints of existing local zoning and development standards, and real estate market conditions. This will be completed within the tasks outlined below:

#### **TASK 1. Project Mobilization and Management**

1. Kick-Off Meeting with City Staff
2. Preparation and receipt of a Request for Information
3. Develop a base map/site diagram for the site(s)
4. Review site constraints, explore initial potential options
5. Monthly reporting and invoicing

##### *Task 1 Deliverables*

- *Request for information (XLS)*
- *Site constraints maps*
- *Meeting Minutes (PDF)*
- *Monthly progress reports and invoices*

#### **TASK 2. Market Analysis**

1. Conduct high-level market analysis for development options
2. Summarize publicly available data and forecasts related to household and employment growth, housing demand and affordability, and other relevant data to develop an initial assessment of the viability of uses considered appropriate based on the City's land use regulations and policies, as well as likely timing of future development.
3. Create viability matrix by parcel that incorporates findings from market analysis and alignment with local policies.

##### *Task 2 Deliverables*

- *Market Analysis (PPT)*

#### **TASK 3. Concept Development**

1. Conduct a half-day vision workshop with City staff. Three (3) Jacobs team members will participate in this session.
  - Review site constraints, present findings of the market analysis
  - Establish a vision that aligns with the Comprehensive Plan and any related studies.
  - Discuss how the site could deliver on this vision, determine appropriate uses
  - Identify criteria to prioritize parcel master plan options
  - Sketch initial ideas.
2. Develop up to three (3) 2-dimensional conceptual diagrams

3. Review concepts with City staff within two weeks of the vision workshop in a virtual meeting and select preferred option based on prioritization criteria. Two (2) Jacobs team members will participate in this session.

*Task 3 Deliverables*

- *Workshop summary (PDF)*
- *3 Draft Concept Diagrams*
- *Concept Overview (PPT)*

**TASK 4. Final Concept Selection**

1. Finalize site plan for preferred concept
2. Develop cost estimates for construction of preferred concept
3. Develop 3-dimensional massing model to visualize form and scale
4. Presentation to City Council
5. Issue deliverables based on one City Staff review

*Task 4 Deliverables:*

- *1 Final Site Plan*
- *1 Final Massing Diagram (up to 2 views)*
- *City Council Presentation (PPT)*
- *Draft Deliverables (PDF) for City staff review*
- *One set of revised deliverables (PDF)*

**TASK 5. Development Feasibility & Implementation Strategy**

1. Conduct high level financial feasibility analysis to translate the final concept into a high-level development program by use
2. Identify implementation recommendations for sequencing based on feasibility, infrastructure availability, and market timing
3. Recommend potential delivery frameworks and near-term actions for the City to advance the preferred concept.

*Task 5 Deliverables:*

- *Development Program/Feasibility Summary (XLS & PPT)*
- *Implementation Recommendations Memorandum (PDF)*

## Timeline

| Week   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|--|---|---|---|---|---|---|---|---|---|----|----|----|
| <b>Task 1: Project Mobilization</b>                                  | ■ | ■ | ■ |   |   |   |   |   |   |    |    |    |
| <b>Task 2: Market Analysis</b>                                       |   |   | ■ | ■ | ■ | ■ |   |   |   |    |    |    |
| <b>Task 3: Concept Development</b>                                   |   |   |   |   |   | ■ | ■ | ■ | ■ |    |    |    |
| <b>Task 4: Final Concept Selection</b>                               |   |   |   |   |   |   |   |   | ■ | ■  |    |    |
| <b>Task 5: Development Feasibility &amp; Implementation Strategy</b> |   |   |   |   |   |   |   |   |   |    | ■  | ■  |

**Note:** Schedule for Task 1 does not reflect ongoing monthly reporting and invoicing, that subtask will be ongoing throughout the project.

## Assumptions

- All Request for Information Items will be collected by the City of Snellville and transferred to Jacobs
- Scope & Fee are based on two rounds of review and feedback
- Jacobs and City Staff schedule up to three (3) check-in meetings in addition to the kick-off
- This scope does not include a final report
- Cost estimate includes up to three (3) in-person meetings at the City of Snellville
- Optional Task 7 will include a 10-15 page summary booklet

## Cost

| Tasks  | Fee             |
|--|-----------------|
| <b>Task 1: Project Mobilization</b>                                  | \$8,000         |
| <b>Task 2: Market Analysis</b>                                       | \$12,450        |
| <b>Task 3: Concept Development</b>                                   | \$8,300         |
| <b>Task 4: Final Concept Selection</b>                               | \$12,750        |
| <b>Task 5: Development Feasibility &amp; Implementation Strategy</b> | \$8,500         |
| <b>TOTAL</b>   | <b>\$50,000</b> |