



**CITY OF SNELLVILLE**

**ANNOUNCES A VACANCY FOR:**

**PART-TIME RECREATION WORKER – PARKS & RECREATION DEPARTMENT**

Minimum Starting Salary: \$16.00 per hour

**APPLICATIONS WILL BE RECEIVED UNTIL:** June 12, 2026 and thereafter until position filled

**DUTIES:** This is responsible and professional part-time work in assisting Park staff in planning, organizing and supervising a wide variety of recreational, athletic programming and special events. Assists in daily functions of department at any Snellville Parks & Recreation facility, which will include greeting patrons, answering phones, monitoring members, and other various clerical duties. Direction is provided by the Program Coordinator, Director of Recreation and Parks, or Deputy Director. Incumbent must exercise personal judgment and discretion in executing duties based on established policies, procedures and schedules. Evening and weekend shifts may be required.

**MINIMUM REQUIREMENTS:** High School diploma or equivalent. Prefer at least two (2) years' experience in performing duties related to recreational programming and general park operations. Any equivalent combination of training, education and/or experience in Parks & Recreation and/or athletic profession may be acceptable. Must possess a valid Georgia driver's license (Class C) at time of employment. Red Cross certifications in First Aid and CPR preferred.

**HIRING PROCESS:** The hiring process includes a panel interview, evaluation of educational background and work experience, a criminal background check, verification of a clean driving record, and successful completion of a post-offer, pre-employment drug screening.

**APPLICATIONS CAN BE FILED AT:**

City Hall  
Personnel Office  
2342 Oak Road  
Snellville, GA 30078  
or online at [www.snellville.org](http://www.snellville.org)

**THE CITY OF SNELLVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.**

DATE: May 28, 2026