



CITY OF SNELLVILLE

VACANCY ANNOUNCEMENT

Project Manager, Public Works Department

Minimum Starting Salary Range: \$56,483.00.00 to \$65,503.00

APPLICATIONS WILL BE RECEIVED UNTIL: July 24, 2026 and thereafter until position is filled

DUTIES: This is highly responsible technical and managerial work for the daily activities of the Public Works Department which include storm water management, sanitation and recycling center. Daily duties involve, but are not limited to, organizing, planning and inspecting municipal drainage projects, outsourced or in house, renovation and repair of street and roads maintenance, municipal buildings and grounds maintenance. Assist the Maintenance Manager in supervision of employees to ensure that pending projects are completed in a timely manner and outsourced projects based on specifications provided by any engineered plans and Public Works Director. Work is performed under the general supervision of the Director of Public Works.

MINIMUM REQUIREMENTS: Candidates with a minimum of two (2) years of experience in a municipal public works department or Stormwater management or other related experience preferred. Basic skill and/or experience with Microsoft Office programs. Any equivalent combination of education and experience may be acceptable. Qualified applicants will have the ability to work in a variety of weather conditions. They also will possess the ability to lift and carry heavy objects (up to 100 lbs.) and bend, squat, twist, crawl and climb on a daily basis. Incumbents must be able to operate assigned equipment in a safe and efficient manner and possess a valid Georgia Driver's license with a good motor vehicle record.

HIRING PROCESS: The hiring process includes a panel interview, evaluation of educational background and work experience, a criminal background check, a clean driving history check and successful completion of a post-offer, pre-employment drug screening.

APPLICATIONS CAN BE FILED AT:

**City Hall
Personnel Office
2342 Oak Road
Snellville, GA 30078
or online at www.snellville.gov**

THE CITY OF SNELLVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.

DATE: July 7, 2026